

Marshall County Board of Supervisors
Regular Session Wednesday, July 19, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards - June 2023

- Thomas Sawyer, 10 Years, Patrolman 2, Secondary Roads
- John Hunter, 15 Years, Patrol Deputy 6/3, Sheriff
- Timothy Pansegrau, 5 Years, Operator 3, Secondary Roads

6. Consent Agenda:

6.a. Approve Regular Session Minutes July 5, 2023 and June 2023 Claims

Documents:

[2023-07-05 MEETING MINUTES FINAL.PDF](#)
[2023-06_JUNE CLAIMS RPT_CLAIMSPUB.DOCX](#)

6.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.c. File Manure Management Plan

MMP #65507 Burt Farm and Livestock with changes

MMP #65417 Jeff Breja with changes

Documents:

[MMP 65507 BURT FARM AND LIVESTOCK WITH CHANGES.PDF](#)
[MMP 65417 JEFF BREJA WITH CHANGES.PDF](#)

6.d. Personnel Changes:

6.d.i. County Attorney Administrative Assistant

- Approve New Hire, County Attorney, Administrative Assistant, Cristina Ramirez, pay \$17.85/hr, on or after July 24, 2023.

Documents:

[NEW-CHG EMPLOYEE APPROVAL-CRISTINA RAMIREZ.PDF](#)

6.d.ii. Auditor/Recorder Assistant-Vitals, DNR, RE Transfers, & Elections

- Approve New Hire, Auditor/Recorder, Auditor/Recorder Assistant-Vitals, DNR, RE Transfers, & Elections, Elizabeth Martinez, pay \$20.75/hr, on or after July 24, 2023.

Documents:

[EMPLOYEE CHANGE FORM 2023 ELIZABETH MARTINEZ.PDF](#)

6.e. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

7. Approve the Methamphetamines Drug Hot Spots Grant Program Grant #21-CAMP-19

Motion by _____ second by _____ [approve] the Methamphetamines Drug Hot Spots Grant Program Grant #21-CAMP-19 for the Grant period of July 1, 2023 through June 30, 2024 for \$8,000.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[SFY 2024 CAMP METH.PDF](#)

8. ADOPT RESOLUTION 2023-0037 BONDS FOR ELECTED OFFICIALS/DEPARTMENT HEADS APPROVAL PURSUANT TO IOWA CODE CHAPTER 64D

RESOLUTION 2023-0037 COUNTY OFFICIAL BOND APPROVAL PURSUANT TO IOWA CODE CHAPTER 64

Exhibit A

1. Liberty Township Clerk
2. Bangor Township Clerk
3. Liscomb Township Clerk
4. Vienna Township Clerk
5. Minerva Township Clerk
6. Marietta Township Clerk
7. Taylor Township Clerk
8. Marion Township Clerk
9. State Center Township Clerk
10. Washington Township Clerk
11. Timber Creek Township Clerk
12. LeGrand Township Clerk
13. Eden Township Clerk
14. Logan Township Clerk
15. Jefferson Township Clerk
16. Green Castle Township Clerk

WHEREAS, Iowa Code Sections 64.2 and 64.12 require township clerks to obtain a

bond; and

WHEREAS, Iowa Code Section 64.12 requires the townships to furnish the bond for township clerks; and

WHEREAS, Iowa Code Section 64.19 requires that the bond purchased for the township clerks must be approved by the Board of Supervisors; and

WHEREAS, Iowa Code Section 64.5 states that all bonds required by law shall be construed as impliedly containing the conditions required by statute, anything in the terms of said bonds to the contrary notwithstanding; and

WHEREAS, the respective townships have obtained bonds as identified in the attached Exhibit A meeting the requirements of Iowa Code Chapter 64 and Iowa Code Section 331.324(6), a copy of which is attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the surety bond, as set forth above and a copy of which is attached hereto as Exhibit A is hereby approved pursuant to Iowa Code Section 64.19.

Signed and Adopted this ____ day of July, 2023.

Motion by _____, second by _____, to (adopt) RESOLUTION 2023-0037 BONDS FOR ELECTED OFFICIALS/DEPARTMENT HEADS APPROVAL PURSUANT TO IOWA CODE CHAPTER 64D

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[RESOLUTION 2023-0037 BONDS FOR ELECTED OFFICIALS-DEPARTMENT HEADS.PDF](#)
[IA GOVT EMPLOYEE THEFT PER EMPLOYEE WITH ENDORSEMENTS BOND 7901147780.PDF](#)

9. PUBLIC HEARING: 2023-2024 Decrease in Appropriations

Motion by _____, second by _____, to open the public hearing at _____ a.m.

Roll call vote: Heil, Salasek, Hibbs

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2023-2024 county budget. There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual (s) presented oral comments, questions, or objections.

Motion by _____, second by _____, to close the public hearing at _____ a.m.

Roll call vote: Heil, Salasek, Hibbs.

9.a. Adopt Resolution #2023-0038, Budget Decrease in Appropriation

2023-2024

Pursuant to Section 331.434(6) Code of Iowa, the 2023-2024 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater: and

The proposed decrease in appropriations for, Non departmental department was published in the Marshalltown Times-Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on July 6th, 2023; and

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder’s Office. There were _____ individuals attending the public hearing, and _____ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Dated at Marshalltown, Iowa this 19th day of July,2023.

Motion by _____, second by _____, to adopt Resolution #2023-0038, Budget Decrease in Appropriations 2023-2024.

Roll call vote: Heil, Salasek, Hibbs.

Dated at Marshalltown, Iowa, this 19th day of July, 2023.

Documents:

[RESOLUTION 2023-0038-0039 FY-24 RE-APPROPRIATION AGENDA JULY 19TH 2023.PDF](#)

9.b. Adopt Resolution #2023-0039, Re-Appropriation of Funds for FY 2023-2024

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2023-2024 decrease in appropriations.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

<u>Department</u>	<u>Current Appropriation</u>	<u>Re-Appropriation</u>
#01 – Supervisors	241,493	241,493
#02 – Auditor and Recorder	1,280,245	1,280,245

#03 – Treasurer	855,672	855,672
#04 - County Attorney	1,847,320	1,847,320
#05 – Sheriff	7,395,590	7,395,590
#08 – Buildings & Grounds	1,115,450	1,115,450
#09 – Zoning	40,360	40,360
#15 - Information Systems	830,040	830,040
#16 – GIS	294,085	294,085
#19 - General Assistance	15,500	15,500
#20 - County Engineer	11,321,950	11,321,950
#21 - Veteran Affairs	120,950	120,950
#22 - County Conservation	2,161,525	2,161,525
#23 - Local Health Board	265,150	265,150
#24 - Weed Eradication	27,296	27,296
#25 - Dept. of Human Services	69,450	69,450
#28 - Medical Examiner	166,600	166,600
#31 - District Court	377,200	377,200
#33 - County Library Contract	71,820	71,820
#42 – Gateway TIF	60,000	60,000
#60 - Mental Health Admin	4,000	4,000

#70 - Local Emergency Mgmt.	1,746,513	1,746,513
#84 - County Capital Building	0	2,300,000
#87 - E-911 Towers	0	0
#99 - Non-departmental	6,731,594	4,431,594
Total	37,039,803	37,039,803

Dated at Marshalltown, Iowa this 19th day of July 2023.

Motion by _____, second by _____, to _____ Resolution #2023-0039, Reappropriation of Funds for FY 2023-2024.

Roll call vote: Heil, Salasek, Hibbs.

Dated at Marshalltown, Iowa, this 19th day of July, 2023.

10. Discussion and Possible Action to Approve Filling the Vacant Position for Zoning Director, Sanitarian and Weed Commissioner

Motion by ____ second by ____ to [approve] filling the vacant position for Zoning Director, Sanitarian and Weed Commissioner

Roll call vote: Heil, Salasek, Hibbs.

10.a. Discussion of 28E draft terms

11. Accepting bids for the Storm Siren System Upgrade Project

Bidding Entity

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Motion by _____, second by _____ to [accept] bids for the Storm Siren System Upgrade Project

Roll call vote: Heil, Salasek, Hibbs

12. Approve Extensions to Law Enforcement 28E Agreements, through June 30, 2024, for the following cities in the amounts listed, pending return of contracts.

- City of Ferguson, \$2990.00
- City of Gilman, \$16,460.00
- City of Haverhill, \$4,590.00
- City of Laurel, \$6,605.00
- City of LeGrand, \$26,470.00
- City of Liscomb, \$7,840.00
- City of Albion, \$14,550.00
- City of Rhodes, \$9,010.00
- City of St. Anthony, \$2,510.00

Motion by _____ second by _____ to [approve] Extensions to Law Enforcement 28E agreements, through June 30, 2024, for the following cities in the amounts listed, pending return on contracts.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[FERGUSON- CONTRACT EXTENSION.PDF](#)
[GILMAN-CONTRACT EXTENSION.PDF](#)
[HAVERHILL-CONTRACT EXTENSION.PDF](#)
[LAUREL-CONTRACT EXTENSION.PDF](#)
[LEGRAND-CONTRACT EXTENSION.PDF](#)
[LISCOMB- CONTRACT EXTENSION.PDF](#)
[ALBION-CONTRACT EXTENSION.PDF](#)
[RHODES- CONTRACT EXTENSION.PDF](#)
[ST. ANTHONY-CONTRACT EXTENSION.PDF](#)

13. Adjournment.

The next regular session is Wednesday, August 2nd, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday July 26th, 2023, at 12:00 p.m. There being no

further business to come before the Board, the meeting is adjourned at _____ a.m.

14. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

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