

Marshall County Board of Supervisors
Regular Session Wednesday, October 25, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Service Awards- October 2023

Ashlee Stupp, 15 years of service, motor vehicle supervisor, treasurer department

Shannon Wildman, 10 years of service, jail supervisor, sheriff's department

5. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

6. Consent Agenda:

6.a. Approve Regular Minutes, October 11, 2023.

Documents:

[2023-10-11_REG BOS MEETING MINUTES-FINAL.PDF](#)

6.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.c. File Manure Management Plans

- TRIPLE E FARM 58021 1722 200TH ST, STATE CENTER - NO CHANGES
- APPELGATE GL ID 59073 2845 GARWIN RD MTWN - NO CHANGES
- BURT FARM HOME SITE ID 60557 2747 170TH ST MTWN - NO CHANGES

Documents:

[APPELGATE GL ID 59073 2845 GARWIN RD MTWN-NO CHANGES.PDF](#)
[BURT FARM HOME SITE ID 60557 2747 170TH ST - MTWN - NO CHANGES.PDF](#)
[TRIPLE E FARM 58021 1722 200TH ST, STATE CENTER - NO CHANGES.PDF](#)

6.d. Acceptance of FY 2023 Official Report of County Highway Engineer

Documents:

[DOT ANNUAL REPORT.PDF](#)

6.e. Personnel Changes:

6.e.i. Approve New Hire, Conservation Technician Benjamen Steinberg, full time, 40 hours per week, \$24.00/hr, starting on or after 10-29-2023.

Documents:

[CONSERVATION NEW HIRE - STEINBERG.PDF](#)

6.e.ii. Approve New Hire, Secondary Roads Mechanic 1 Randy Kunzie, full time, 40 hours per week, \$29.66 /hr, starting on or after 10-26-2023.

Documents:

6.e.iii. Approve New Hire, Assistant County Attorney Seth Strahan, full time, 40 hours per week, \$73,500.00/salaried, starting on or after 11-13-2023.

Documents:

[23.NEW-CHG EMPLOYEE APPROVAL-SETH STRAHAN.PDF](#)

6.f. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

6.g. Veterans Affairs use of the courthouse patio east of front entrance

Motion by ___, second by ___ to [approve] use of the courthouse patio east of the front entrance for food box distribution on Thursday, November 9, 2023.

Roll call vote: Heil, Hibbs, Salasek.

6.h. RESOLUTION 2023-0044 APPROVING APPOINTMENT OF SETH STRAHAN TO THE POSITION OF ASSISTANT COUNTY ATTORNEY IN THE OFFICE OF THE COUNTY ATTORNEY

- Now Therefore, Be it Resolved
- The Board of Supervisors Approves the Appointment of Seth Strahan to the position of Assistant County Attorney in the Office of the County Attorney effective November 13, 2023.
- This Resolution shall be in effect after approval and signature of the Board Chairman as required by law.
- Dated at Marshalltown, Iowa this 25th day of October, 2023.

Motion by __ second by __ to [adopt] RESOLUTION 2023-0044 APPROVING APPOINTMENT OF SETH STRAHAN TO THE POSITION OF ASSISTANT COUNTY ATTORNEY IN THE OFFICE OF THE COUNTY ATTORNEY.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[2023-10-25_RESOLUTION 2023-0044 SETH ACA.PDF](#)

6.i. Marshall County Sheriffs Office and Jail Complex - design upgrades

Motion by __ second by __ to [approve] OPN to complete design of upgrades to the Marshall County Sheriffs Office and Jail Complex and to authorize Chair to sign acceptance of proposal. Lump Sum Fee for Project Total of \$847,983.00 including reimbursable expenses.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[2023-10-18 PROPOSAL FOR SHERIFF OFFICE - CDS WITH SEPARATE CA.PDF](#)

6.j. Approve Transfer of Funds— Transfer #944

Motion by ___, second by ___ to [approve] Transfer of Funds, Transfer #944, a quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road Fund.

Roll call vote: Heil, Hibbs, Salasek.

7. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

8. Adjournment.

The next regular session is Wednesday, November 8, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, November 1, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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