

Marshall County Board of Supervisors
Regular Session January 31, 2023, at 9:00 a.m.
Marshall County Sheriff's Office 2369 Jessup Avenue, Marshalltown, Iowa

MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the 3rd floor conference room, Sheriff's Complex, 2369 Jessup Avenue, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on January 31, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Salasek moved to approve the agenda, second by Hibbs. Motion carried 3-0.

Service Awards: County Attorney staff were honored for years of service, James Sheets with 20 years and Kiyoko Kieffer with 10 years.

Emily Herring was sworn in as Forest Reserve Inspector and Conservation Director.

Hibbs moved to adopt the **Consent Agenda**, second by Salasek. Motion carried 3-0. Items:

1. Approve January 17, 2023, Regular Session Minutes and Special Minutes of January 23, 2023.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. File Receipt of December 2022 Clerk of Court Report.
4. File Manure Management Plans: Edler Section 19 ID58296, 2146 Gerhart Ave, State Center with changes.
5. Personnel Changes:
 - a. Approve status, Sheriff Department, Jailer, Jeff Grimes, from full time to part time, 29 hours per week, \$17.32/hr., effective February 1, 2023.
 - b. Approve new hire, Sheriff's Department, Jailer, Easton Swanson, permanent full time, 41.25 hours per week, \$20.41/hr., start on or after February 13, 2023.

Motion by Salasek second by Hibbs to approve Renewal Class C Liquor License LC0040617, Jensen Golf, LC, dba The Harvester Golf Club. Motion carried 3-0.

Motion by Salasek second by Hibbs to approve equipment purchase, four pup trailers, Henderson 15'x36" Mark E Body with Cornhusker 2-axle pup chassis from Henderson Products, Manchester, Iowa, for \$71,551 each, for a total purchase of \$286,204.00. Lead time is estimated at 12 months. Purchase will be from the FY23-24 Equipment budget and could be spread over two budget years. Hentges said the pups will eliminate hiring of rock hauling. If the price increases from this estimate the purchase can be reconsidered. Motion carried 3-0.

Motion by Hibbs second by Salasek to approve Marshall County Purchasing Policy, last approved September 13, 2022, to meet additional federal guidelines. Motion carried 3-0.

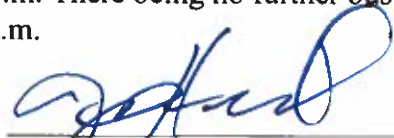
Motion by Salasek second by Hibbs to set March 1, 2023, at 9:00 am in the Marshall County Sheriff's Office Meeting room 3rd floor 3B, 2369 Jessup Avenue, Marshalltown, Iowa, as the time and place to conduct the Marshall County Property Tax Levy Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing. Motion carried 3-0.

Motion by Hibbs second by Salasek to close county offices located at the 2nd floor First Interstate Bank to the public on February 20, 2023, due to the bank being closed for the federal bank holiday, President's Day, for the offices of the Assessor, Treasurer, Auditor/Record and Board of Supervisors. The previously scheduled staff training on that date will be rescheduled. Motion carried 3-0.

Chair Heil announced a Special Session February 3, 2023, at 1:00 PM at the Marshall County Sheriff's Office meeting room 3B.

Public Forum: No public comment.

Adjournment. The next regular session is Wednesday, February 15, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, February 8, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:21 a.m.



Jarret P Heil
Board of Supervisors, Chairman

Attest:



Nan Benson, Auditor and Recorder