



## Marshall County Emergency Management Agency

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2369 Jessup Avenue Floor #3 Admin. Bldg. Marshalltown, Iowa 50158

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Kim Elder, Coordinator

The Marshall County Emergency Management Commission met January 12th, 2023 (Thursday) at 6:25 p.m. Public Hearing for the FY24 Emergency Management budget at 2369 Jessup Avenue, EOC/Training Room – 3<sup>rd</sup> Floor, Marshalltown Iowa 50158 with 10 members present.

Minutes  
PUBLIC HEARING  
6:25 p.m.

Open Hearing – Vice Chair Phillips called the hearing open at 6:25 p.m. Chair Patten has retired from the BOS and Chair was not appointed or available to open the meeting.  
Roll Call / Sign In Sheet – Secretary-

Those present were: Kim Elder, EMA; Marie Carlson, RACOM; Steve Salasek, BOS; Marie Thoms, Marion Township; Dale and Glenda Thompson, Ferguson; Joel Greer, Marshalltown; Brad Pfantz, State Center; Dynette Mosher, Liscomb; Wendy Eldridge, Rhodes; Larry Fricke, Clemons FD; Jason Smith, Clemons FD; John Lauer, RACOM; Shane Andrews, MCCC; Zac Mann, MCCC; Brad Mauseth, LeGrand FD; Evan Folk, Laurel; Phil Summers, Gilman; Joel Phillips, Sheriff; Craig Pfantz, State Center; Caitlan Reineke, 911; Cynthia Mansager, Melbourne (Zoom); Patrick Cornwell, Green Mountain FD (Zoom).

Calls or correspondence received concerning proposed published budget – No calls or correspondence received by Emergency Management office.

Discussion - EM Commission – No discussion.

Discussion – Public – No discussion.

Motion to Close Hearing by Salasek, seconded by Greer. All in favor. Hearing closed at 6:28 p.m.

### **Minutes FOR LEMS MEETING:**

Call to Order- Call to order by Vice Chair Phillips at 6:28 p.m. No members left, same sign in for the meeting as for the hearing prior.

Approval of the Agenda for the January 12, 2023 meeting – Motion by Greer to approve the agenda as written for the January 12, 2023 meeting, seconded by Eldridge. All in favor, none opposed. Motion passes.

Approval of minutes for December 8, 2022 meeting – Elder mentioned there is a mistake on the minutes, the page 2 mentions CODA and it should be corrected to COLA. Greer motioned to approve the minutes of the December 8, 2022 meeting with corrections, seconded by Pfantz. All in favor, motion passes.

Welcome New Commission Members – Steve Salasek is the new member for the Board of Supervisors representative. Elder welcomed him and gave him informational booklet on Emergency Management Commissions. She will meet with him next week on roles and information sharing of phone numbers, etc.

Vote and Appointing of Chair and Vice Chair of Commission-

Nominations opened for Chair. Folk nominated Salasek, Thompson seconded the motion for nomination. No further nominations. Folk called for ceasing of the nominations for Chair, Greer seconded the motion. All members voted Chair to be Salasek with Salasek abstaining. Salasek was appointed Chair.

Nominations opened for Vice Chair. Folk nominated Phillips, Eldridge seconded the motion for nomination. No further nominations. Thompson called for ceasing of the nominations for Vice Chair, Greer seconded the motion. All members voted Vice Chair to be Phillips with Phillips abstaining. Phillips was appointed Vice Chair.

Discussion – no further discussion.

No Called or e-mailed votes received by Emergency management.

Adoption of the FY2024 (July1, 2023 through June 30, 2024) MCEM Budget-

Motion by Phillips to adopt the budget as published, seconded by Greer. No discussion.

NOTICE OF PUBLIC HEARING --- PROPOSED BUDGET Fiscal Year July 1, 2023 - June 30, 2024  
Marshall County Emergency Management Commission

The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2023/2024 budget as follows:  
Meeting Date: 1/12/2023 Meeting Time: 06:15 PM Meeting Location: 2369 Jessup Avenue Floor 3 Marshalltown, IA 50158  
At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator.

	Actual FYE June 30 , 2022	Estimated FYE June 30 , 2023	Proposed FYE June 30 , 2024
BEGINNING FUND BALANCE:	1 356,818	376,072	215,972
REVENUES:			
County Contribution	2 30,879	26,090	27,395
Other Revenues	3 1,451,289	1,529,749	1,816,445
Total Revenues (2+3)	4 1,482,168	1,555,839	1,843,840
EXPENDITURES:			
Administration and Operations	5 1,461,607	1,706,039	2,034,898
Capital Outlays	6 1,307	9,900	8,100
Total Expenditures (5+6)	7 1,462,914	1,715,939	2,042,998
Total Ending Fund Balance	8 376,072	215,972	16,814

Above was published in the TR and MIE on December 28, 2022.

Roll Call Vote:

City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Albion	Not present			
Clemons	Not Present			
Ferguson	Thompson		X	
Gilman	Summers		X	
Haverhill	Not present			
Laurel	Folk		X	
LeGrand	Not present			
Liscomb	Mosher		X	
Marshall County BOS	Salasek		X	
Marshall County Sheriff's Office	Phillips		X	
City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Marshalltown	Greer		X	
Melbourne	Mansager		X	
Rhodes	Eldridge		X	
Saint Anthony	Not present			
State Center	Pfantz, C		x	
			In favor 10	Opposed 0

Called or e-mailed votes as noted above (none received). Motion passes, FY24 budget is approved. Elder will get the paperwork to Chair Salasek to sign for the auditor and state.

Open discussion – Elder mentioned that there is not much for carry over in the budget next year due to the lack of additional funding. The state does not support EM, the federal grant covers approximately 1/3 of the salary and benefits and keeps going down

each year in the amount that is received, and the cities and county budgeted assessment is not increasing enough. There needs to be discussion on how the commission would like to see Emergency management budget to look in the future. There is currently not enough to support another position and many of the commission members have expressed wanting to hire an additional position and coordinator has expressed the need to have an administrative assistant to get the necessary work accomplished.

Old Business -EM has been waiting on Admin Assistant information. Delay due to many being out or overloaded at the end of the year. She has received several county administrative assistant descriptions, it will be up to the commission if they would like to hire. EOC furniture installed with a matching EMPG-ARPA grant. Siren grant work next week with BOS to begin on the attorney for the RFP. Elder will keep everyone updated via e-mail. Signature sheet for the fire 28E is here tonight for those that still need to sign. There are several cities that have still not turned in their city council minutes adopting the 28E. Pagers received in October 2021 for CERT, dispatch/EM program are finally being issued next month, programming being finished up by RACOM this month. Lauer will update everyone on the programming and applications at the Radio Governance Board meeting tonight.

New Business – none.

Other Business – none.

Public Forum- is a time set aside for the public to make comments on topics of MCEM business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum. No public comment.

Adjournment- There being no further business to come before the Commission, a motion for the meeting to be adjourned by Thompson, seconded by Folk, all in favor. The meeting is adjourned at 6:47 p.m.

NOTICE OF PUBLIC HEARINGS