

**Marshall County Board of Supervisors  
Regular Session May 24, 2023, at 9:00 a.m.  
Courthouse, First Floor Meeting Room  
1 East Main Street, Marshalltown, Iowa**

**MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the courthouse first floor meeting room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on May 24, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Salasek moved to approve the agenda, second by Hibbs. Motion carried 3-0.

Service Awards for April 2023 presented to:

- a. Rex Jennings, 45 years, Truck Driver 3, Secondary Roads
- b. Luke Hansen, 10 years, Assistant County Attorney II, County Attorney's Office
- c. Kyle Kirk, 10 years, Collections Assistant, County Attorney's Office
- d. James Robak, 5 years, Deputy Sheriff, County Sheriff's Office

The board declared May Mental Health Month and the Proclamation was read.

The board declared the week of May 21-27<sup>th</sup>, 2023 as EMS week and the Proclamation was read.

Hibbs to adopt the **Consent Agenda**, second by Salasek. Motion carried 3-0.

Items:

2. Approve Regular Session Minutes, May 10, 2023
3. Approve Special Session Minutes Emergency Declaration dated 05/15/2023 to declare Marshall County a disaster area due to May 7<sup>th</sup>, 2023, hail damages.
4. Approve claims as audited and authorized the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
5. File Sheriff's Quarterly Report-Fourth Quarter 2022
6. File Manure Management Plans:
  - a. Jared Whitaker ID 70163 180<sup>th</sup> St Clemons-no change
  - b. Justin Whitaker ID 66798 1775 Binford Ave State Center-no change
7. Approve Sheriff's Department personnel changes:
  - a. Approve new hire, Sheriff's Department-Jailer Beth Opperman 41.25 hours per week at \$20.41 per hour. Effective employment date 05/30/2023

**YSS Marshall County Contract 23-24**

Motion by Salasek second by Hibbs to approve YSS Marshall County Contract for 23-24.

Motion carried 3-0.

**Professional Consulting Services contract with Cost Advisory Services, Inc.**

Motion by Hibbs second by Salasek to approve Professional Consulting Services contract with Cost Advisory Services Inc. for each annual cost allocation plan as per contract, for years 2023, 2024, and 2025. Motion carried 3-0.

**IDOT Preconstruction Agreement for Highway 30 in Marshall County**

Motion by Salasek second by Hibbs to approve Iowa Department of Transportation Preconstruction Agreement #2023-C-101 for Primary Road Project NHSX-030-5(281)—3H-64, relating to road work on Highway 30 affecting intersections of Eastman Avenue, Fairman Avenue, Gerhart Avenue, Jessup Avenue and Knapp Avenue. Motion carried 3-0.

**Cancellation of Warrants Outstanding or Over One Year**

Motion by Hibbs Second by Salasek to approve the County Auditor and Recorder to cancel outstanding warrants for over one year. Motion carried 3-0.

<u>Warrant</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
276006	General Basic	NACVSO	700.00	2/15/2022
276401	Rural Services Basic	Ron Ohrt	500.00	3/15/2022
276810	Secondary Roads	Tri-State Lock Services	24.00	4/12/2022
277271	General Basic	Iron Mountain Records	93.75	5/24/2022

**RFB Siren Project-FEMA**

Kim Elder with Marshall County Emergency Management provided an update on the RFB siren project with assistance from Paul Geilenfeldt County Engineer on needs and to decide on dates to issue bid notices.

**Tabled to June 7, 2023-Animal Rescue League Contract**

Motion by Hibbs, second by Salasek to move line item 17, Public Comment before the Closed Session, line item 15. Motion carried 3-0.

**Public Forum:** Mark Eaton to thank Lucas and Nan for work on the courthouse.

**Closed Session**


At 9:38 a.m., Hibbs moved to enter into closed session, second by Salasek, citing Section 21.5, subsection 1 paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the Office of Marshall County Attorney and Ahlers & Cooney P.C Motion carried 3-0.

At 9:52 a.m., Salasek moved to end the close session and return to open session, second by Hibbs. Motion carried 3-0.

At 9:53 a.m., Salasek moved to accept settlement agreement, second by Hibbs. Motion carried 3-0.

**Adjournment.** The next regular session is Wednesday, June 7, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or

the Board of Supervisors' Office by Wednesday, May 31, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:54 a.m.

  
Jarret F Heil  
Board of Supervisors, Chairman

Attest:

  
Nan Benson, Auditor and Recorder