

Civil Service Commission Meeting

Rock Templeton called the meeting to order on August 9, 2022, at 9:03 AM. The meeting was held in the 3rd Floor Conference Room at the Marshall County Sheriff's Office. The following were in attendance: Civil Service Commission Members Darrell (Rock) Templeton, Mark Braga and Maureen Lyons; Sheriff Joel Phillips; Chief Deputy Ben Veren, County Attorney Gaffney.

Braga moved to approve the Agenda, second by Lyons. Motion carried 3-0.

Motion by Braga, second by Lyons to approve the minutes of September 7, 2021. Motion carried 3-0.

The commission reviewed the testing results for the Deputy Sheriff New Hire list. Sheriff Phillips described the search and testing process. An expanded search was conducted with expanded advertising in the newspaper, trade magazines, Facebook, county website and Iowa Workforce. Several individuals applied, some withdrew, some presented incomplete applications and were disqualified. Ten individuals submitted complete applications and were tested. The test included interview, MMPI test, polygraph, physical agility, and background investigation. Three individuals passed the testing. The Commissioners thanked the individuals for applying. Sheriff Phillips recommended the Commission prepare a Deputy Sheriff Certified Hire List for three individuals, being Winfield, Cole, and Sheets, for no more than two years, with the ability to take new applications, leaving the testing process open for the Commission to meet again to certify qualified individuals to the existing list. Braga moved to Certify the Deputy Sheriff New Hire List for three individuals, for no more than two years, allowing new applicants to be examined for future consideration on the list, second by Lyons. Motion carried 3-0.

Sheriff Phillips has two vacancies and a possible retirement in 2022-2023, and a new deputy placement for the Courthouse court area to coordinate inmate transportation to the court, with other duties.

The next meeting will be determined by the Sheriff, Chief Deputy Sheriff, and the Civil Service Commission later, should there be new qualified candidates to add to the current list.

Chairman Templeton adjourned the meeting at 9:28 am.

Respectfully Submitted,



Shari Coughenour, Secretary



D.P. Templeton (Aug 9, 2022 16:24 CDT)

Darrell "Rock" Templeton, Chair



Maureen Lyons (Aug 9, 2022 16:42 CDT)

Maureen Lyons, Commissioner



Mark Braga (Aug 9, 2022 17:08 CDT)

Mark Braga, Commissioner



– **Marshall County Courthouse** –
1 East Main Street – Marshalltown, Iowa 50158

MARSHALL COUNTY CIVIL SERVICE COMMISSION

August 9, 2022


TO: Joel Phillips, Marshall County Sheriff
2369 Jessup Avenue, Marshalltown, Iowa

FROM: Marshall County Civil Service Commission

We certify the following applicants are eligible for appointment to the position of Deputy Sheriff of Marshall County. This eligibility is based on (1) the Physical Endurance Test, (2) the National Police Officer Selection Test, and (3) separate oral interviews.

This list is valid for no more than two years. The candidates are listed below, in Marshall County Civil Service Order:

1. Andrew B. Cole
2. Caleb O. Sheets
3. Ian Winfield




D.P. Templeton (Aug 10, 2022 16:19 CDT)

Darrell “Rock” Templeton, Chair



Maureen Lyons (Aug 10, 2022 16:00 CDT)

Maureen Lyons, Commissioner



Mark Braga (Aug 10, 2022 13:05 CDT)

Mark Braga, Commissioner