

**Marshall County Board of Supervisors
Special Session September 6, 2023, at 9:00 a.m.
Marshall County Sheriff's Office
3rd Floor Meeting Room
2369 Jessup Avenue, Marshalltown, Iowa**

MINUTES

The Marshall County Board of Supervisors met in special session at the Marshall County Sheriff's Office, 2369 Jessup Avenue rural Marshalltown, Iowa for an in-person meeting. Chair Heil called the meeting to order on September 6, 2023, at 9:05 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek (arrived at 9:20 a.m.).

Introductions: Jarret Heil, Carol Hibbs, Mike Mason (Resident, City of Marshalltown), Kim Elder, Wendell Millizer, Ben Veren, Joel Phillips, Robert Mahery (TR), Corey Metzger (Resource Consulting Engineers LLC), Scott Allen (OPN), Jimi Peters (OPN), Chad Moglestad (OPN), Lucas Baedke, Nan Benson, and Steve Salasek.

Overview of Project

- Heil reviewed timeline of 1969 Sheriff's Office Building and the Remodel was in 2000.
- Benson shared about reaching out to Dallas County who built new facility with construction beginning in 2017 and was a two-year project.
- Phillips went over changes due to changes in needs from 2000 to today due to technology and mental health changes.
- Baedke went over potential savings and costs of utilities currently is \$250,000 per year.

Jimi Peters & Scott Allen – OPN reviewed the plans

- Exterior currently at R4 and windows R1/R2 on the Sheriff's Office side which was original to 1969
- Exterior would be R19 and windows R4, also the roof would be improved as well
- Discussion on Hibbs question of insulating interior instead
- Metzger – HVAC and dew point discussion; with the improved exterior then the HVAC needs would be substantially less
- Peters has one ROI of 6.9 years however this is using a base building of better than we currently have which means the payback would be a shorter ROI
- \$71,000 savings, Alliant would pay us \$88,000
- 30% funding from new Federal program – Need Geothermal for this funding
- It appears that we can continue to use Sheriff's Office/Jail during remodel but may be displacing offices temporarily
- Code Upgrades:
 - Additional 3rd Floor Restrooms
 - ADA issues front of building
 - Switch Laundry & Building & Grounds for Inmate movement

Phillips shared that he wants to keep 3rd Floor as a space for public; 2nd Floor for Public Records; 1st Floor Kitchen; improvements for Administration; there is a need for space for Records which must be kept forever.


Heil asked Phillips if this plan meets all the needs, Phillips said “yes”. Allen said they spent a lot of time meeting with Phillips on needs.

Hibbs asked about next steps

- Peters talked about further development of architect documents and updated estimates
- Baedke options:
 - Bond 100%
 - ARPA & Bond Remainder
 - Multiple Phases – Per Metzger do not want to spend extra money to do phases
 - Options for building and spending ARPA funds up front
 - Benson noted ARPA funds must be committed by 12/31/2024 and spent by 12/31/2026

Hibbs asked if we could do Jail with spending ARPA dollars, then remainder Bond Referendum. Jimi said they are at 50% of design development, so OPN is stopped unless you authorize OPN to continue. OPN would need to know our funding plans for the entire project. Hibbs wants to know what the dollar amount for split for Jail versus Sheriff’s Office. This would allow ARPA dollars for Jail versus Bond Referendum for Sheriff’s Office. It was determined for OPN to continue.

Adjournment. There being no further business to come before the Board, the meeting is adjourned at 10:54 a.m.


Jarret P. Heil
Board of Supervisors, Chairman

Attest: 
Nan Benson, Auditor and Recorder

