

Marshall County Board of Supervisors
Regular Session September 27, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on September 27, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Hibbs moved to approve the agenda second by Salasek. Motion carried 3-0.

Secondary Roads Truck Driver Robert Crandon was recognized for 10 years of service.

Salasek moved to adopt the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. Approve Regular Session Minutes, September 13, 2023, and receipt of August 2023 Claims.
2. Approve Special Session Minutes, August 28, 2023, September 6, 2023, and September 18, 2023.
3. Approve Special Session Minutes, September 19, 2023, Election Canvass for the City of Marshalltown Special Election dated September 12, 2023
4. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same.
5. Personnel Changes:
 - a. Approve Status Change, Attorney's Office, Autumn Canny, Assistant County Attorney, full time, from \$76,299.84 to \$88,000, effective October 1, 2023. VAWA/VOCA Grant Contract.
 - b. Approve new hires, Marshall County Engineer for Secondary Roads Department:
 - c. Isaiah Moore, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
 - d. Connor Reyes, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
 - e. Nicholas Ruhnke, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
 - f. Douglas Zobrosky, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
 - g. Approve Status Change for Eric Devig, from TD3 (truck driver 3) \$29.69/hr to a PT2 (Patrolman 2) \$29.79/hr effective on 9/30/2023.
6. File Manure Management Plans: Burt Farm ID 60557 2747 170th St Mtwn - no changes.

End of Consent Agenda. Salasek asked for more information regarding the wage increase for the status change, County Engineer Geilenfeldt and Auditor/Recorder Benson noted this was a bargainable issue. Attorney Gaffney clarified the promotion to the VAWA/VOCA position was filled due to vacancy.

Zoning Variance No. 2023-VAR-6018

Motion by Hibbs, second by Salasek, to approve Zoning Variance 2023-6018 requested by Joseph Diers and James Wolken, to waive the requirements of Article III, Section 3 of the Marshall County Platting and Subdivision Ordinance to allow the applicant to file a plat of survey in lieu of a subdivision plat for the property legally described as: 04-82-17 N 1/2 SE S OF RR EX PARCEL B, PIN #8217-04-400-007, Marshall County, Iowa, after recommendation from the Marshall County Zoning Commission to approve said Variance, and after this deliberation at a regular meeting on September 27, 2023, and to authorize the Board of Supervisor Chair to sign the variance. Zoning and Weed Commission Taveis Stevens provided clarification. Motion carried 3-0.

Zoning Variance No. 2023-VAR-6019

Motion by Salasek, second by Hibbs, to approve Zoning Variance 2023-6019 requested by Robin Weidner, to waive the requirements of Article III, Section 3 of the Marshall County Platting and Subdivision Ordinance to allow the applicant to file a plat of survey in lieu of a subdivision plat for the property legally described as: 22-83-18 LOT 1 NE NE EX COMM AT NE COR OF SEC 22 THENCE S 4 DEG 21 MIN 53 SEC E 400.67' ALONG THE E LINE OF NE SEC 22 TO POB S 88 DEG 15 MIN 10 SEC W 317.43' S 66 DEG 37 MIN 21 SEC W 148' S 4 DEG 21 MIN 53 SEC E 239.69' THENCE N 88 DEG 15 MIN 10 SEC E 457.50' TO E LINE OF SAID SEC 22 N 4 DEG 21 MIN 53 SEC W 294.30' ALONG SAID E LINE TO POB & EX PARCEL A, PIN #8318-22-200-010, Marshall County, Iowa, after recommendation from the Marshall County Zoning Commission to approve said Variance, and after this deliberation at a regular meeting on September 27, 2023, and to authorize the Board of Supervisor Chair to sign the variance. Zoning and Weed Commission Taveis Stevens provided clarification. Motion carried 3-0.

Construction Services Agreement, Storm Siren Project, \$351,717.00

Motion by Hibbs, second by Salasek, to approve Construction Services Agreement with Federal Signal Corporation, in connection with the Storm Siren System Upgrade, Siren Equipment Procurement & Site Construction Work Project, in the amount of \$351,717.00, and authorize Chair to sign. Emergency Management Coordinator Elder provided update. Motion carried 3-0.

Renew Lease at Marshalltown Mall, September 2023- March 2024, re: Clerk of Court record storage.

Motion by Salasek, second by Hibbs to approve lease with MARSHALLTOWN DEVELOPMENT GROUP, LLC for storage space, approximately 3390 square feet, from September 1, 2023, through March 30, 2024, monthly cost \$1,433.75, and authorize Chair to sign License Agreement. Auditor/Recorder Benson informed the board the clerk of court records are being scanned and the project should be finished prior to the end of the lease. Motion carried 3-0.

Courthouse Change Orders. Discussion, possible action.

Discussion and possible action to approve the following Change Order Requests from Breiholz Construction:

1. 1 COR 115 North Door Threshold addition \$234.89
2. 1 COR 116 Frost Security Film \$3,866.99
3. 1 COR 126 4th 5th Floor Elevator Hardware \$2,207.95

Motion by Hibbs, second by Salasek to approve courthouse change orders in the amount of \$6,309.83 and authorize Chair to sign. Building & Grounds Superintendent Baedke reviewed the request, noting the elevator hardware is a code requirement. Motion carried 3-0.

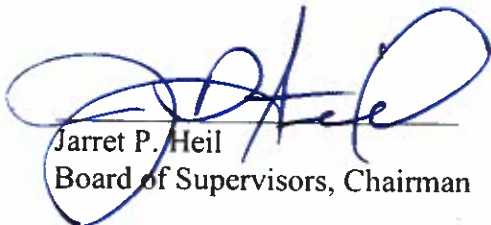
EMC Insurance Renewal. Discussion, possible action.

Motion by Salasek, second by Hibbs to approve Insurance renewal from Shomo Madsen effective 10/01/2023, authorize Chair or Vice Chair to sign agreements. The board received a premium comparison chart from Bobby Shomo. The EMC package for FY 2023-2024 totals \$758,488.28, which includes property, liability, worker's compensation, cyber liability and a deductible buy down. Motion carried 3-0.

Official Notice to Agencies Considering Requesting County Funding for Fiscal Year 2024-2025. The Board of Supervisors requires that all funding requests are submitted to the Marshall County Auditor/Recorders' Office by December 13, 2023, at 4:30 p.m. Applications must be accompanied by documentation to substantiate the request. You may request a budget packet from the County Auditor and Recorder's Office or download it from the county's website.

Public Forum. There were no public comments.

Adjournment. The next regular session is Wednesday, October 11th 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, October 4th, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:49 a.m.


Jarret P. Heil
Board of Supervisors, Chairman

Attest: 
Nan Benson, Auditor and Recorder