

Marshall County Board of Health
January 18, 2024, 10:00 a.m.
Annex Building
101 East Main St.

Present: Dr. Lyons, Teresa Jenkins, Dr. Metzger, Kim Elder, Jim Goodman

Zoom: Heather Bombei

Staff: Pat Thompson, Sydney Grewell

Guest: Taveis Stevens, Carol Hibbs, Steve Salasek

Topic:	Discussion:	Action:
Call to Order	The Marshall County Board of Health meeting was called to order at 10:00 a.m. by Dr. Lyons.	
Introduction of guests	Dr. Lyons welcomed all guests.	
Minutes	Minutes of December 12, 2023, and December 18, 2023, approved. Teresa/Dr. Metzger/No abstentions/Unanimous	Filed.
Reports		
Environmental Health	Taveis reported on Environmental Health activities in Marshall County.	Informational.
Emergency Management Agency	Kim reported on Emergency Management Agency activities.	Informational.
Public Health Activities		
Communicable Disease	Pat reported on communicable disease activities.	Report filed with minutes.
Public Health Activities Report	Pat reported on Public Health activities.	Report filed with minutes.
Modernization of Public Health	No Report.	
Community Health Assessment (CHA) & Health Improvement Plan (HIP)	No Report.	
Preparedness Report	Kim reported on preparedness activities with Emergency Management Agency.	Informational.
	Pat reported on continuing COVID-19 and influenza education in Marshall County, including public education, and vaccine distribution activities.	Informational.
Succession Planning	Sydney Grewell started on January 4, 2024. Is orienting with Pat and all is going well.	Informational.

	Pat retirement date is Friday February 2 nd 2024.	
Financial Report		
	LPHS grant spending on target.	Filed with minutes.
Unfinished Business		
	No unfinished business.	
New Business		
Request existing 20-hour administrative assistant position status be increased to full-time.	After discussion the board decided no action at this time.	Informational.
Election of officers	Teresa moved and Dr. Metzger seconded that the slate of officers remain unchanged. Teresa/Dr. Metzger. No abstentions/Unanimous Dr. Lyons- Chairman Jim Goodman -Vice Chairman Kim Elder- Secretary	Officers remained the same.
Board of Health Members Code of Ethics	All members signed.	Filed with minutes.
Transfer of public health contracts date.	Official transfer of public health contracts will be 2/2/2024. Dr. Lyons/Kim. No abstentions. Unanimous	Pat will send an email to contractors.
Next Meeting		
	Thursday, March 21, 2024, at 10:00 a.m. at Annex Building, large conference room. Plan to have Zoom available.	
Adjournment		
	Meeting adjourned at 11:10.	

Prepared and respectfully submitted by,
Pat Thompson Peden, BSN, R.N.
Sydney Grewell MS, BS
Marshall County Public Health Directors