

AGENDA

MARSHALL COUNTY

COMMISSION OF VETERANS AFFAIRS

101 E Main Street, Marshalltown, IA 50158

1:00 PM March 13, 2024

The Marshall County Commission of Veterans Affairs will meet in the Veterans Affairs office conference room, 101 E. Main St, Marshalltown, Iowa. The Commission will consider such necessary business as may come before it. Persons having business with the Commissioner of Veterans Affairs must submit a proposed agenda of items in writing to the Marshall County Veterans Affairs office, 101 E Main Street, Marshalltown, Iowa 50158.

Commissioners: Chair Bob Grimes, Randy Kessler, David Streets, Ex-Officio member Board of Supervisor Representative: Jarret Heil.

PROPOSED AGENDA:

1. Call to Order by Commission Chair Grimes.
2. Pledge of Allegiance.
3. Roll Call.
4. Approval of Minutes: Motion by __, second by __ to approve minutes as presented. Roll call vote: __. *Document: Regular Meeting of February 14, 2023.*
5. Presentation of claims and approval. Motion by __, second by __ to approve claims as presented. Roll call vote: __. *Document: Year to Date Expenditures.*
6. Bylaws review & anticipated adoption
7. Director's Report.
8. Commissioner's Report.
9. Public comments.
10. Adjourn. Time: __

Kevin Huseboe

Executive Director, Veterans Affairs

The Veterans Affairs Commission generally meets the 2nd Wednesday of each month.



OFFICE OF VETERANS AFFAIRS

MARSHALL COUNTY, IOWA

101 E. Main St
Marshalltown, IA 50158
Phone (641) 754-6335

Commissioners:
Bob Grimes, Chairman
Randy Kessler
David Streets

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS MEETING Regular Meeting – February 14, 2024

The meeting was called to order at 1:00 pm by Chairman Bob Grimes. Also in attendance were Commissioners Randy Kessler, Executive Director Kevin Huseboe, County Veterans Service Officer Shari Coughenour. Absent: Ex-officio member Board of Supervisor Chair Jarret Heil.

Roll Call: Present: Grimes, Kessler. Huseboe led the Pledge of Allegiance.

Kessler moved to approve regular minutes dated December 13, 2023, second by Grimes. Motion carried 3-0.

The Commission received the Resignation Letter of Laurel Degelau, dated January 10, 2024. Grimes moved to accept the recommendation of Executive Director Huseboe to appoint David Streets as Commissioner to fulfill the remainder of Commissioner Laurel Degelau's three year term, beginning January 10, 2024 through December 31, 2025. Motion carried 2-0.

Kessler moved to approve the claims as presented, second by Streets. Motion carried 3-0.

Streets moved to adopt Resolution authorizing payment of the recurring copier invoices from Xerox and RK Dixon, due upon receipt, to be paid as per contract previously authorized, second by Grimes. Resolution adopted 3-0.

The commission briefly reviewed the draft version of the bylaws and finalized the Mission Statement.

"The Mission of the Marshall County Veteran Affairs Commission is to assist all Veterans of Marshall County and other veterans with their VA Disability Claims."

The Commission reviewed the Current Fiscal Year expenditure report, ending as of January 2024. The Commission requested future monthly review. Huseboe reported on the January 2 department budget meeting with the Supervisors and financial staff.

Director Report: 1) Huseboe updated the commissioners on the progress for the Veterans Memorial for the courthouse square and briefly explored possible need for quotes. 2) Veterans report confusion by the artificial intelligence letters sent by the VA regarding receipt of claim applications, as the "robo-letters" cross paths with submitted claim documentation. 3) There is also a problem with the VA processing medical records from private medical facilities, and some issue with records coming from the VA medical facilities.

Commissioner Report: 1) Street Banners – new banner applications are due March 31, with these banners installed for one year. 2) Statistics will be reported monthly, number of veterans served and number/types of reports filed.

There were no public comments.

The meeting adjourned at 1:56 pm.

Respectfully submitted,

Kevin Huseboe,
Executive Director

<u>Month</u>	<u>New Veterans Added</u>	<u>MARSHALL</u>	<u>TAMA</u>	<u>HARDIN</u>	<u>GRUNDY</u>	<u>JASPER</u>	<u>POWE-SHIEK</u>	<u>STORY</u>	<u>POLK</u>	<u>HAMIL-TON</u>	<u>LINN</u>	<u>BLACK HAWK</u>	<u>POTTAW ATTAMIE</u>	<u>MARION</u>	<u>KOSSUTH</u>	<u>MAHASKA</u>
2023-01 JAN	7	6													1	
2023-02 FEB	9	7	1						1							
2023-03 MAR	15	7	3	1	1	2		1								
2023-04 APR	9	8							1							
2023-05 MAY	5	3	1									1				
2023-06 JUN	18	12	5		1											
2023-07 JUL	11	7	1	1				2								
2023-08 AUG	23	16	4							1			1	1		
2023-09 SEP	13	7	3		1		1									1
2023-10 OCT	12	7	2						2		1					
2023-11 NOV	14	11	3													
2023-12 DEC																
TOTAL	136	91	23	2	3	2	1	3	4	1	1	1	1	1	1	1

<u>Month</u>	<u>TOTAL REPORTS</u>	<u>10- 10EZ</u>	<u>10- 10EZR</u>	<u>10- 10HS</u>	<u>20- 0995 SUPP CL</u>	<u>20- 0996 HIGHER REV</u>	<u>21- 0966 INTENT</u>	<u>21- 22 POA</u>	<u>526EZ CLAIM</u>	<u>21-527</u>	<u>21- 534</u>	<u>21-0969</u>	<u>APPEAL</u>
2023-01 JAN	26		1					13	10		1	1	
2023-02 FEB	46	1	5		1			21	18				
2023-03 MAR	54	1			1	2		24	24		2		
2023-04 APR	40				2	2		16	19		1		
2023-05 MAY	33		1		3	3	3	12	11				
2023-06 JUN	82	5	1		7		9	31	25	2	1	1	
2023-07 JUL	46	4	1		1		2	18	10		7	2	1
2023-08 AUG	85	5	2	1	2		7	32	35	1			
2023-09 SEP	51	5	1		5		3	18	18		1		
2023-10 OCT	68	2	2		3		8	27	20		5	1	
2023-11 NOV	62	3			6		12	20	18		1	2	
2023-12 DEC													
Totals	593	26	14	1	31	7	44	232	208	3	19	7	1

KEY

21-22 Appointment of Veterans Service Organization
21-0966 Intent to File
21-526EZ Application for Disability Compensation and Related Compensation Benefits
21P-527EZ Application for Pension
21-527 Income-Net Worth and Employment Statement
21P-0969 Income And Asset Statement In Support Of Claim For Pension Or Parents' Dependency And Indemnity Compensation (DIC)
21P-534a Application For Dependency And Indemnity Compensation By A Surviving Spouse Or Child - In-Service Death Only
21P-534EZ Application for DIC, Death Pension, and/or Accrued Benefits
21-534 Widow or Child -- DIC, Death Pension, and Accrued Benefits
20-0995 Decision Review Request: Supplemental Claim
20-0996 Decision Review Request: Higher-Level Review
9 Appeal to BVA
10-10 EZ Application for Health Benefits
10-10 EZR Health Benefits Renewal
10-10HS Request for Hardship Determination



Marshall County, IA

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 0001 - GENERAL BASIC							
Function: 3200 - ADMINISTRATION							
0001-21-3200-000-10010	SALARIES-OFFICERS	43,700.00	43,700.00	3,635.14	29,227.92	14,472.08	33.12 %
0001-21-3200-000-10020	SALARIES-DEPUTIES/ASSISTANTS	33,800.00	33,800.00	2,652.97	19,043.82	14,756.18	43.66 %
0001-21-3200-000-10030	SALARIES-OTHER HELP	1,900.00	1,900.00	200.00	700.00	1,200.00	63.16 %
0001-21-3200-000-11900	EMP BEN-R-FHRA CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-23000	VOLUNTARY DRIVERS MEETING EXP	800.00	800.00	0.00	648.00	152.00	19.00 %
0001-21-3200-000-26000	OFFICE SUPPLIES	1,800.00	1,800.00	0.00	809.74	990.26	55.01 %
0001-21-3200-000-29999	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
0001-21-3200-000-41200	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
0001-21-3200-000-41300	TRAVEL EXPENSE	2,500.00	2,500.00	0.00	244.40	2,255.60	90.22 %
0001-21-3200-000-41800	VA COUNTY ALLOCATION PROGRAM	10,000.00	10,000.00	693.93	8,818.76	1,181.24	11.81 %
0001-21-3200-000-42140	HARDWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-42210	SCHOOL OF INSTRUCTION	1,000.00	1,000.00	0.00	180.00	820.00	82.00 %
0001-21-3200-000-48700	LICENSES/FEES	200.00	200.00	0.00	150.00	50.00	25.00 %
0001-21-3200-000-62401	VETERANS MEMORIAL	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-63500	MOTOR VEHICLES	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
0001-21-3200-000-63600	EQUIPMENT/OFFICE MACHINES	2,250.00	2,250.00	156.81	1,676.40	573.60	25.49 %
0001-21-3200-000-63610	FURNITURE/FIXTURES	0.00	0.00	0.00	1,513.08	-1,513.08	0.00 %
0001-21-3200-000-64600	SOFTWARE	1,000.00	1,000.00	0.00	900.00	100.00	10.00 %
Function: 3200 - ADMINISTRATION Total:		103,050.00	103,050.00	7,338.85	66,912.12	36,137.88	35.07 %
Function: 3210 - GENERAL SERVICES TO VETERANS							
0001-21-3210-000-29800	FUNERAL EXPENSE/GRAVE MARKER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
0001-21-3210-000-30600	MEDICAL CARE-RELIEF	0.00	0.00	0.00	53.00	-53.00	0.00 %
0001-21-3210-000-34000	RENT-RELIEF	2,000.00	2,000.00	0.00	900.00	1,100.00	55.00 %
0001-21-3210-000-34100	UTILITIES-RELIEF	1,500.00	1,500.00	0.00	137.84	1,362.16	90.81 %
0001-21-3210-000-35400	TRANSPORTATION/RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3210 - GENERAL SERVICES TO VETERANS Total:		4,500.00	4,500.00	0.00	1,090.84	3,409.16	75.76 %
Fund: 0001 - GENERAL BASIC Total:		107,550.00	107,550.00	7,338.85	68,002.96	39,547.04	36.77 %
Fund: 0002 - GENERAL SUPPLEMENTAL							
Function: 3200 - ADMINISTRATION							
0002-21-3200-000-11000	EMP BEN--FICA CO SHARE	6,000.00	6,000.00	496.33	3,746.30	2,253.70	37.56 %
0002-21-3200-000-11100	EMP BEN--IPERS CO SHARE	7,400.00	7,400.00	593.60	4,563.77	2,836.23	38.33 %
0002-21-3200-000-11300	EMP BEN--HEALTH INS CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11310	EMP BEN--LIFE INS CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11320	EMP BEN--DENTAL CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11710	EMP BEN--LTD CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11720	EMP BEN--STD CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11901	EMP BEN--R-FHRA ADMIN	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3200 - ADMINISTRATION Total:		13,400.00	13,400.00	1,089.93	8,310.07	5,089.93	37.98 %
Fund: 0002 - GENERAL SUPPLEMENTAL Total:		13,400.00	13,400.00	1,089.93	8,310.07	5,089.93	37.98 %
Report Total:		120,950.00	120,950.00	8,428.78	76,313.03	44,636.97	36.91 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
0001 - GENERAL BASIC	107,550.00	107,550.00	7,338.85	68,002.96	39,547.04	36.77 %
0002 - GENERAL SUPPLEMENTAL	13,400.00	13,400.00	1,089.93	8,310.07	5,089.93	37.98 %
Report Total:	120,950.00	120,950.00	8,428.78	76,313.03	44,636.97	36.91 %