

**Marshall County Board of Health**  
**May 9, 2024, 10:00 a.m.**  
**Annex Building**  
**101 East Main St.**

**Present:** Dr. Ken Lyons, Teresa Jenkins, Dr. Kerri Metzger, Kim Elder, Jim Goodman

**Zoom:** Carol Hibbs

**Staff:** Sydney Grewell

**Guests:** Lynne Carroll, Taveis Stevens

| <b>Topic:</b>                                                                                               | <b>Discussion:</b>                                                                                                                                                                                                                                                                                                                              | <b>Action:</b>             |
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| Call to Order                                                                                               | The Marshall County Board of Health meeting was called to order at 10:00 a.m. by Dr. Lyons.                                                                                                                                                                                                                                                     |                            |
| Introduction of guests                                                                                      | Dr. Lyons welcomed all the guests.                                                                                                                                                                                                                                                                                                              |                            |
| Presentation                                                                                                | Lynne Carroll from Heart of Iowa Big Brothers Big Sisters presented on Your Life Iowa.                                                                                                                                                                                                                                                          | Informational              |
| Minutes                                                                                                     | Minutes of April 21, 2024, meeting approved.<br>Teresa/Dr. Metzger/No abstentions/Unanimous                                                                                                                                                                                                                                                     | Filed.                     |
| <b>Reports</b>                                                                                              |                                                                                                                                                                                                                                                                                                                                                 |                            |
| Environmental Health                                                                                        | Taveis reported on Environmental Health activities in Marshall County. Attended multiple conferences. Doing soil analysis and well water tests for county patrons.                                                                                                                                                                              | Informational              |
| Emergency Management Agency                                                                                 | Kim reported on Emergency Management Agency activities in Marshall County. Siren project is ongoing. CERT team 4 new members. Worked with PH to discuss ESFs and plans. EMS essential service discussion is ongoing.                                                                                                                            | Informational              |
| <b>Public Health Report</b>                                                                                 |                                                                                                                                                                                                                                                                                                                                                 |                            |
| Reported using the 10 essential public health services                                                      |                                                                                                                                                                                                                                                                                                                                                 |                            |
| Assess and monitor population health status, factors that influence health, and community needs and assets. | <ol style="list-style-type: none"> <li>Since our last meeting we had 5 new LTBI patients: 2 March 4 in April. Currently monitoring 13 patients. 1 DOT patient. <ol style="list-style-type: none"> <li>Patients can take all 4 bottles of Rifampin home with them.</li> </ol> </li> <li>County snapshot available on Iowa HHS.</li> </ol>        | Report filed with minutes. |
| Investigate, diagnose, and address health problems and hazards affecting the population                     | <ol style="list-style-type: none"> <li>Investigated 1 E coli case on March 6 In April. 1 suspected pertussis, 2 exposures to measles.</li> <li>Continuing to follow the 4 open CADE cases. All perinatal Hep B</li> <li>Three reports of 10% absenteeism or greater during April; Woodbury, Franklin and Hoglan (with multiple days)</li> </ol> | Report filed with minutes. |

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|                                                                                                                      | Influenza was the main cause of reports with stomach aches, vomiting and fevers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                            |
| Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it. | <ol style="list-style-type: none"> <li>1. Spoke to Lenihan Intermediate School RICOCHET students on April 11<sup>th</sup> about what it is like to be a community leader in my role as the public health director.</li> <li>2. Took part in MHS health fair on May 2<sup>nd</sup> and educated MHS students on vaping hazards, HPV vaccines, concussions, texting 911, and mental health/988 hotline.</li> <li>3. Continuing to provide education on LHMC and keeping Facebook update with health-related topics and community partner events/messages.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Report filed with minutes. |
| Strengthen, support, and mobilize communities and partnerships to improve health.                                    | <ol style="list-style-type: none"> <li>1. Working with MFD on an ongoing project to potentially provide oxygen thermal links to residents in Marshall County who use oxygen to prevent/reduce fires caused by oxygen in homes.</li> <li>2. Meet with Northeast Iowa Agency on Aging (NEI3A) to discuss services and how we can work together to get elder residents connected with their services in Marshall County.</li> <li>3. Working with UPH and UPH EMS regional director Nick Heintz to do fieldwork and address the needs of community members by meeting with them at their residences. Together we helped get them connected with community resources. I was able to provide basic health education to community members based on their needs. Next planned outing is May 15<sup>th</sup></li> <li>4. Continuing to communicate with Big Brothers Big Sisters, PHC and other community partners to plan a back-to-school event in the fall. <ol style="list-style-type: none"> <li>1. Vaccines, physicals, dental screenings, vision screenings, haircuts, school supplies etc.</li> </ol> </li> <li>5. The Health Resources and Services Administration (HRSA) team was in</li> </ol> | Report filed with minutes. |

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|                                                                                                                    | <p>Marshalltown on April 30<sup>th</sup> and May 1<sup>st</sup> for a grant 101 and maternal health workshops.</p> <ol style="list-style-type: none"> <li>1. During the maternal health portion, I was able to begin building a connection with community partners to address maternal health concerns.</li> <li>2. I was to meet with the team individually to give them an insight on MCPH</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |
| Create, champion, and implement policies, plans, and laws that impact health.                                      | <ol style="list-style-type: none"> <li>1. No report</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Report filed with minutes. |
| Utilize legal and regulatory actions designed to improve and protect the public's health.                          | <ol style="list-style-type: none"> <li>1. Placed one patient under voluntary confinement for 3 days during infectious period for active TB in March.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Report filed with minutes. |
| Assure an effective system that enables equitable access to the individual services and care needed to be healthy. | <ol style="list-style-type: none"> <li>1. VFC continues to be the largest area that MCPH serves. Please see page 6 of the packet for current numbers until this point for FY24.</li> <li>2. Ordered 50 adult flu vaccines for increased needs for vaccine and prepare to offer vaccine clinics.</li> <li>3. Submitted the Iowa Cancer Consortium mini-Grant which will provide up to 3 gallons of sunscreen to Marshall Co. residents and visitors. Working with MC conservation and Parks and Rec as partners. <ol style="list-style-type: none"> <li>1. I was notified on Tuesday that we were awarded the full 3 gallons. We can begin the project activities on May 27<sup>th</sup>.</li> </ol> </li> <li>4. MCPH was awarded \$10,000 from the Ucare Foundation out of Minnesota. This money will be used to provide written translation services for MCPH. United Language Services is the company that we will be partnering with for the translation services. I am still waiting for the formal contract and official timeline of when funds will be available.</li> </ol> | Report filed with minutes. |
| Build and support a diverse and skilled public health workforce.                                                   | <ol style="list-style-type: none"> <li>1. Kim, Tersea, and I attended the Public Health Conference of Iowa on March 26<sup>th</sup> and 27. I was able to make connections with other professionals including potential grant opportunities and hosting practicum students from the UofI.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Report filed with minutes. |

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|                                                                                                                        | <ol style="list-style-type: none"> <li>2. I attended the virtual Government Social Media Conference in mid-April and learned the ins and outs of government social media. In addition, I acquired general social media tactics that will allow me to post and produce engaging and informative content.</li> <li>3. I have learned a lot about immunizations requirements through working with Iowa HHS and the MCSD nurses.</li> <li>4. Spoke with Deb Kazmerzak about the Community Health Worker program and how it would look here in Marshall County. We both agree it would be beneficial for MCPH but at this time also a lot to take on.</li> <li>5. Attended region 1 meeting on April 26<sup>th</sup> and met with other LPHA in our region. It was great to build connections and hear the great work that other counties are doing and share all the great things MCPH is doing.</li> <li>6. Working with Kim to learn about Public Health role in Emergency Management so I can begin updating ESFs and be prepared in the case of an emergency.</li> <li>7. Attended a succession planning workshop on May 7<sup>th</sup> put on by Iowa HHS. I was able to get information to help plan for successors not only for my role but nursing roles. In addition, how important it is to develop a plan for short/long term planned and unplanned absences.</li> </ol> |                            |
| Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement. | <ol style="list-style-type: none"> <li>1. The beginning of June there is a planned meeting with Kim, MCPH, local LTC and health facilities to discuss emergency plans, more details to come.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Report filed with minutes. |
| Build and maintain a strong organizational infrastructure for public health.                                           | <ol style="list-style-type: none"> <li>1. FY24 Immunization Services Grant all funds used.</li> <li>2. FY24 LPHS all funds used.</li> <li>3. PHEP grant \$18,762 remaining. EMS portion \$8,000 remaining and will be used by local EMS.</li> <li>4. 6 year public health response contract \$24,797 of Budget F available. Ends Dec 2024</li> <li>5. County budget has 9.74% remaining. Nan and Maria in tune with budget and had multiple discussions with Sydney.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Report filed with minutes. |

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| <b>Unfinished Business</b>                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                  |
| Requesting board approval for Sydney Grewell to enroll in the Certified Medical Assisting at Marshalltown Community College program for fall of 2024 using \$11,000-\$13,000 of the part-time administrative assistant salary within the budget to be used to pay for the cost of the program. | <ol style="list-style-type: none"> <li>1. Sydney provided updates in relation to class requirements and commitments, externship updates and schedule of program.</li> <li>2. Board discussed to approve Sydney to enter the class but start date can be determined at her discretion.</li> </ol> | <p>Motion to approve by Jim Goodman/<br/>Seconded by Dr. Kerri Metzger. No abstentions/Unanimous.</p> <p>Filed with minutes.</p> |
| <b>New Business</b>                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                  |                                                                                                                                  |
| Designate Board Signatory Authority to Sydney Grewell to sign grants and other binding documents on behalf of the Board of Health.                                                                                                                                                             | <ol style="list-style-type: none"> <li>1. Sydney to sign on behalf of the Board of Health for all grants, budgets and additional funding opportunities.</li> </ol>                                                                                                                               | <p>Motion to approve by Dr. Kerri Metzger<br/>Seconded by Jim Goodman. No abstentions/Unanimous.</p> <p>Filed with minutes.</p>  |
| Signed Business Associates Agreement (BAA) for video Direct Observation Therapy (vDOT) with Scene Health to provide vDOT monitoring of TB patients.                                                                                                                                            | <ol style="list-style-type: none"> <li>1. Sydney signed on behalf of the Board of Health.</li> <li>2. County attorney Jordan Gaffney reviewed BAA and saw no issues.</li> </ol>                                                                                                                  | <p>Informational</p> <p>Filed with minutes.</p>                                                                                  |
| Renewal of contract terms for FY25 for Local Public Health Services Grant. When executed by the state the contract will be sent back to MCPH for review. Contracts will be reviewed at a subsequent meeting. FY25 contract amount \$93,353. FY24 contract amount \$92,765                      |                                                                                                                                                                                                                                                                                                  | <p>Informational</p> <p>Filed with minutes.</p>                                                                                  |
| Applied for FY25 state Immunization Grant. When executed by the state the contract will be sent back to MCPH for review and electronic signature. Contracts will be reviewed at a subsequent meeting. FY25 contract amount \$11,200. FY24 contract amount \$11,200                             |                                                                                                                                                                                                                                                                                                  | <p>Informational</p> <p>Filed with minutes.</p>                                                                                  |
| Applied for FY25 state Public Health and Emergency Preparedness Grant. When executed by the state the contract will be sent back to MCPH for review and electronic signature. FY25 contract amount to be                                                                                       |                                                                                                                                                                                                                                                                                                  | <p>Informational</p> <p>Filed with minutes.</p>                                                                                  |

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| determined. FY24 contract amounts to \$24,000. |                                                                                                                                |  |
| <b>Next Meeting</b>                            |                                                                                                                                |  |
|                                                | Thursday, June 13, 2024, at 10:00 a.m. at 101 East Main Street, Annex conference room 103. Plan to have a Zoom link available. |  |
| <b>Adjournment</b>                             | Meeting adjourned at 11:30.                                                                                                    |  |
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Prepared and submitted by,  
Sydney Grewell MS, BS  
Marshall County Public Health Director