

Marshall County Board of Health
December 12, 2024, 10:00 a.m.
Annex Building
101 East Main St.

Present: Dr. Ken Lyons, Teresa Jenkins, Dr. Kerri Metzger, Jim Goodman

Zoom: Heather Bombei

Staff: Sydney Grewell

Guests: Tyler Kelley, Emma Krapfl (American Lung Association)

Topic:	Discussion:	Action:
Call to Order	The Marshall County Board of Health meeting was called to order at 10:00 a.m. by Dr. Lyons.	
Introduction of guests	Dr. Lyons welcomed all the guests.	
Presentation	Emma Krapfl from the American Lung Association presented on her partnership with Marshall County. Included in the minutes are statistics and services provided	Informational and report filed with minutes.
Minutes	Minutes of September 12, 2024, meeting approved. Jim Goodman/Teresa Jenkins /No abstentions/Unanimous	Filed.
Reports		
Environmental Health	Tyler Kelley reported on environmental health activities in the county: 1. Tyler has updated the format in which he will deliver the Environmental Health report. The new report is filed with minutes. 2. Tyler has also been attending many trainings and conferences put on by different organizations. The Board of Health commended him for hitting the ground running.	Report filed with minutes.
Emergency Management Agency	Kim Elder reported on EMA activities in the county: 1. The EMS essential service board is continuing to work to address the needs of EMS services in the county. Currently looking at the next steps on how to move forward within Marshall County and the BOS. 2. EMS MCHESA objectives were completed and sent to MCPH and the state for review. The group continues to work on meeting objectives, old and new. 3. A Hazmat tabletop exercise is slated for February/March of 2025. 4. ESFs are being updated along with community partners. 5. A local group of Sea Cadets will be taking part in CERT training in February 2025.	Informational
Public Health Report		
Reported using the 10 essential public health services		

Assess and monitor population health status, factors that influence health, and community needs and assets.	1. Since our last meeting we have had 6 new LTBI patients: Currently monitoring 7 patients. 2. We completed the CHNA survey with UPH/PHC in October. Since then, we have had two steering committee meetings with community partners to address how we can address the top 3 concerns in our community which are, mental illness (1), substance use (2), and obesity (3).	Report filed with minutes.
Investigate, diagnose, and address health problems and hazards affecting the population	1. 6 disease investigations that I have conducted since our last meeting. 2 cryptosporidiosis, 1 perinatal Hep B, 2 Legionella, 1 shigella. 2. IVH had a norovirus outbreak in late November early December, that I worked with the facility and HHS to help monitor staff and resident illnesses. Since then IHHS has taken the lead due to the number of illnesses reported. We will know final numbers when the outbreak has ceased. 3. GMG elementary reported a 10% absenteeism in November, that was our 2nd 10% so far this school year.	Report filed with minutes.
Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it.	1. We helped host a community forum with the University of Iowa on November 20th at MCC. The focus of the forum was to ways to address physical activity and mental health in the workplace. Participating organizations included the YMCA, Center Associates, The University of Iowa and Marshall County Public Health. a. There was a great turn out and individuals were able to collaborate and learn things from each other as well as from the primary presenting organizations 2. I am working with local providers and infection control individuals at different facilities to educate them on the signs and symptoms of active versus latent TB and how to properly report the disease. i. In addition, keeping our hospital infection control specialist up to date on emerging health threats and getting them connected to the Health Alert Network (HAN) 3. With the help of the 6 Year Response funding, I am currently working on revamping the identity of	Report filed with minutes.

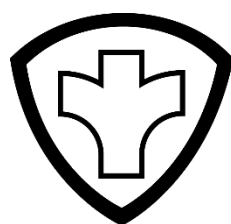
	Marshall County Public Health to aid in consistent messaging. a. On the CHNA survey it was identified that people trust their local health department as #2 for information after their healthcare provider. I saw this as an opportunity to really get our Facebook, website and potentially other social media outlets consistently and reliable for other people to go to for trusted health information.	
Strengthen, support, and mobilize communities and partnerships to improve health.	1. Working with UPH Marshalltown and PHC Marshalltown on the CHIP for our county and how we can better serve our population. 2. In the planning stages of the CHNA implementation process with other community partners including MAUW, YSS, CAPS, MCSD	Report filed with minutes.
Create, champion, and implement policies, plans, and laws that impact health.	1. Working to develop PRN nurse policy and procedure for Marshall County Public Health. This has also brought to my attention the fact that other policies and procedures should be reviewed or established in the next year. 2. Slowly reviewing and updating emergency plans, workbooks and policies with the assistance of our Service Area 1A preparedness coordinator. 3. Working Kim to continue to update ESFs and revamp different hazard mitigation teams within the county to be prepared for emergencies.	Report filed with minutes.
Utilize legal and regulatory actions designed to improve and protect the public's health.	1. No report.	Report filed with minutes.
Assure an effective system that enables equitable access to the individual services and care needed to be healthy.	1. Vaccines for Children (VFC). Current patient count is 205 with 414 vaccines given. 2. Vaccines for adults (VFA) → We have slowly been gaining more traction and serving more people. Word has gotten out to local pharmacies and clinics, and they are sending people to us. 3. Local companies are also looking for public health to assist them in providing vaccinations for their employees.	Report filed with minutes.

	4. Working with Zuli Garica to collaborate and do a Cervical Cancer chat on December 18th at PHC. MCPH will be on site to provide HPV vaccines for those who qualify under VFC and VFA. It is being held at PHC to help with easy scheduling of pap smears and mammograms for women. All are welcome to join. a. We are also looking to hold another one in the future in the evening to allow more people to participate. 5. Talk with Stacey Tool-Crawford to also provide an HPV vaccine clinic for students, that is still in the works at this time.	
Build and support a diverse and skilled public health workforce.	1. Tina Nelson and Paula Rutherford officially retired on November 1, 2024. 2. Taylor and I were trained as Stop the Bleed instructors in October so now we can now train others in the community. 3. I attended a point of dispensing (POD) training in Knoxville last month. This was very eye opening in helping to plan for public health emergencies and update our POD plan. 4. Taylor is continuing to take online training to uphold her nursing license, along with preparedness training. She also plans to attend conferences or other training opportunities that coincide with her role in public health. 5. Taylor and I are continually discussing ways we can improve MCPH and help more people in our community.	Report filed with minutes.
Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement.	1. We completed our school and immunization audit at the end of October 2024. a. Overall, we had an increase in religious exemptions throughout all schools and districts within the county. This was the highest number of exemptions we have had. b. GMG had a 1.8% increase of provisional certificates c. West Marshall has had a consistent 8 provisional certificates for the last 3 years with 0.93% of students having one. 100% valid certificates.	Report filed with minutes.

	d. East Marshall, with 2.2% Provisionals, has been consistent but has progressively been going down, since 2020-2021.	
Build and maintain a strong organizational infrastructure for public health.	1. Discussed the current budget report and budget amendments that will need to be made.	Report filed with minutes.
Unfinished Business		
Review PRN nurse coverage policies and procedures.	1. A draft for the PRN nursing staff on-call policy was presented to the board for review. 2. The board had no additions or changes to the policy. 3. The policy will be presented to all PRN nursing staff going forward and a signature of understanding will be requested. 4. A motion to adopt this policy was made by Jim Goodman and seconded by Kim Elder. All in favor.	Motion made by Jim Goodman Seconded by Kim Elder /No abstentions/Unanimous. Filed with minutes
Opioid Settlement Funding through Marshall County Attorney's office project review and decision.	1. Sydney Grewell, director informed the board of the award of the Opioid Settlement funding from Marshall County. 2. The project will focus on opioid education, harm reduction and prevention. The main projects will include the Hidden in Plain Sight trailer, sharps disposal box, and Narcan training and distribution box.	Informational Filed with minutes.
New Business		
Teresa Jenkins was reappointed for another 3-year term on December 4, 2024, by the Marshall County Board of Supervisors. The effective term begins January 1, 2025.	1. Sydney Grewell, director, provided the Board of Health members with their term dates. 2. Dr. Metzger expressed her plans for upcoming retirement in March. She suggested a new medical director for the Board of Health take over her position prior to her retirement. 3. The Board of Health agreed to make the ask to provider Dr. Metzger had suggested.	Informational Filed with minutes.
Review of Marshall County Public Health brand guide and messaging points.	1. Sydney Grewell presented to the Board of Health the new Marshall County Public Health brand guide along with the messaging tree. 2. The Board of Health had no further additions or changes to the information presented.	Informational Filed with minutes
Grant board signatory authority to Tyler Kelley for all Environmental Health activities.	1. Tyler Kelley, environmental health administrator, requested board signatory authority to review and execute contracts on the boards behalf. 2. The previous environmental health administrator had this authority; thus, it needed to be reinstated with Tyler. 3. A motion to grant board signatory authority to Tyler Kelley was made by Jim Goodman and seconded by Teresa Jenkins. All in favor.	Motion made by Jim Goodman Seconded by Teresa Jenkins /No abstentions/Unanimous. Filed with minutes

Discussion and approval of 2025 Board of Health Meeting calendar.	1. Discussion of the 2025 Board of Health meeting calendar included changing the meeting day to Mondays to accommodate potential new medical director. 2. Meetings dates for 2025 have been moved to Mondays and the calendar was approved.	Motion made by Jim Goodman Seconded by Teresa Jenkins /No abstentions/Unanimous. Filed with minutes
Marshall County Public Health proposed budget FY25 amendments.	1. Sydney Grewell, director, presented the proposed FY25 budget amendments to the board for corrections or additions. 2. The board had no corrections or additions to the proposed FY25 budget amendments. 3. A motion to accept the proposed FY25 budget amendments made by Teresa Jenkins, seconded by Jim Goodman. All in favor.	Motion made by Teresa Jenkins. Seconded by Jim Goodman /No abstentions/Unanimous. Filed with minutes
Marshall County Public Health proposed budget FY26 budget.	1. Sydney Grewell, director, presented the proposed FY26 budget to the board for corrections or additions. 2. The board had no corrections or additions to the proposed FY26 budget. 3. A motion to accept the proposed FY25 budget amendments made by Jim Goodman, seconded by Teresa Jenkins. All in favor.	Motion made by Jim Goodman. Seconded by Teresa Jenkins /No abstentions/Unanimous. Filed with minutes
Next Meeting	Monday, January 13, 2025, at 10:00 a.m. at 101 East Main Street, Annex conference room 103. Plan to have a Zoom link available.	
Adjournment	Meeting adjourned at 11:30.	

Prepared and submitted by,
Sydney Grewell MS, BS
Marshall County Public Health Director



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Public Health**
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