

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS

101 E Main Street, Marshalltown, IA 50158

Chair

Dave Streets

Commissioner

Bob Grimes

Commissioner

Randy Kessler

Term Ends

12/31/2025

12/31/2024

12/31/2026

AGENDA

2:00 PM August 5, 2025

The Marshall County Commission of Veterans Affairs will meet in the Veterans Affairs office conference room, 101 E. Main St, Marshalltown, Iowa. The Commission will consider such necessary business as may come before it. Persons having business with the Commissioner of Veterans Affairs must submit a proposed agenda of items in writing to the Marshall County Veterans Affairs office, 101 E Main Street, Marshalltown, Iowa 50158.

Commissioners: Chair Dave Streets, Bob Grimes, Randy Kessler.

Ex-Officio member Board of Supervisor Representative: J Heil.

PROPOSED AGENDA:

1. Call to Order by Commission Chair Streets. Time: ____
2. Pledge of Allegiance.
3. Roll Call.
4. Approval of Minutes: Motion by ___, second by ___ to approve minutes as presented.
Roll call vote: ___. *Document: Regular Meeting of July 1, 2025.* No June minutes, no quorum.
5. Presentation of claims and approval. Motion by ___, second by ___ to approve claims as presented.
Roll call vote: ___. *Document: Year to Date Expenditures.*
6. Veterans Helped Report. *Document: Stats for prior month*
7. Home Base Iowa Relocation assistance applications
8. Approval of Tyler Technologies Memorandum of Understanding, Tyler End User License Agreement, November 3, 2025 – November 2, 2026. Roll call vote: ___ *Document: Memorandum*
9. Director's Report.
 - a. Coffee & Camaraderie
 - b. Outreach Activities
 - c. Home Base Iowa update
 - d. Legislative update
10. Commissioner's Report.
11. Public comments.
12. Adjourn. Time: ____

Kevin Huseboe

Executive Director, Veterans Affairs



OFFICE OF VETERANS AFFAIRS

MARSHALL COUNTY, IOWA

101 E. Main St
Marshalltown, IA 50158
Phone (641) 754-6335

Commissioners:
David Streets, Chairman
Bob Grimes
Randy Kessler

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS MEETING Regular Meeting – July 1, 2025

The meeting was called to order at 2:00 pm by Commissioner Grimes. Also in attendance were Commissioners David Streets, Bob Grimes, Executive Director Kevin Huseboe, County Veterans Service Officer Shari Coughenour, Ex-officio member Board of Supervisor Jarret Heil. Absent: Commissioner Kessler.

Roll Call: Present: Streets, Grimes, Heil. Huseboe led the Pledge of Allegiance.

Streets moved to approve regular minutes dated May 6, 2025, second by Grimes. There were no minutes in June, due to lack of quorum. Motion carried 2-0.

Streets moved to approve the claims as presented, second by Grimes. Motion carried 2-0.

The Commission reviewed the following reports

- a. Budget / expenses through FYE June 30, 2025
- b. Number of Veterans helped, by county and what type of reports were filed to the Veterans Affairs on behalf of the Veterans.
- c. New report from the State IDVA, lists by county number of veterans/survivors receiving VA monies. In the month of May, 883 Marshall County Veterans/Survivors received \$1,494,852.

Total monies from January 2025 – May 2025: \$7,343,697.00

State IDVA has issued requirements for all State of Iowa VSOs to increase CEU's from 16 to 20 annually. The National requirement is 16.

The Commission and Director discussed closing the office for vacation July 14 – July 18. Appointments will be rescheduled during that time. Shari will monitor calls and keep the van going.

Director Report:

1. Coffee & Camaraderie
2. Home Base Iowa – no new relocation requests.
3. Advertisement for new van drivers continues.

There were no public comments.

The meeting adjourned at 2:33 pm, Motion by Streets, second by Grimes. Motion carried 2-0.
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kevin Huseboe".

Kevin Huseboe, Executive Director

*The Mission of the Marshall County Veteran Affairs
Commission is to assist all Veterans of Marshall County
and other veterans with their VA Disability Claims*



Marshall County, IA

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 0001 - GENERAL BASIC							
Function: 3200 - ADMINISTRATION							
0001-21-3200-000-10010	SALARIES-OFFICERS	44,950.00	44,950.00	3,744.20	44,930.40	19.60	0.04 %
0001-21-3200-000-10020	SALARIES-DEPUTIES/ASSISTANTS	34,750.00	34,750.00	2,428.77	34,860.46	-110.46	-0.32 %
0001-21-3200-000-10030	SALARIES-OTHER HELP	1,900.00	1,900.00	0.00	1,350.00	550.00	28.95 %
0001-21-3200-000-11900	EMP BEN-R-FHRA CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-21910	MISC REPAIRS/SERVICE VA DONATI...	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-23000	VOLUNTARY DRIVERS MEETING EXP	800.00	800.00	0.00	617.73	182.27	22.78 %
0001-21-3200-000-26000	OFFICE SUPPLIES	2,200.00	2,200.00	97.48	621.64	1,578.36	71.74 %
0001-21-3200-000-29999	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	272.72	227.28	45.46 %
0001-21-3200-000-40000	OFFICIAL PUB/ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-41200	POSTAGE	600.00	100.00	0.00	0.00	100.00	100.00 %
0001-21-3200-000-41300	TRAVEL EXPENSE	2,500.00	750.00	0.00	848.54	-98.54	-13.14 %
0001-21-3200-000-41800	VA COUNTY ALLOCATION PROGRAM	10,000.00	10,000.00	0.00	9,999.29	0.71	0.01 %
0001-21-3200-000-42140	HARDWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-42210	SCHOOL OF INSTRUCTION	1,000.00	1,000.00	0.00	150.00	850.00	85.00 %
0001-21-3200-000-48700	LICENSES/FEES	200.00	1,200.00	0.00	1,098.00	102.00	8.50 %
0001-21-3200-000-62401	VETERANS MEMORIAL	80,000.00	72,000.00	0.00	71,949.55	50.45	0.07 %
0001-21-3200-000-63500	MOTOR VEHICLES	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
0001-21-3200-000-63600	EQUIPMENT/OFFICE MACHINES	2,500.00	2,500.00	145.98	1,956.21	543.79	21.75 %
0001-21-3200-000-63610	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-64600	SOFTWARE	1,000.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3200 - ADMINISTRATION Total:		185,900.00	175,650.00	6,416.43	171,654.54	3,995.46	2.27 %
Function: 3210 - GENERAL SERVICES TO VETERANS							
0001-21-3210-000-29800	FUNERAL EXPENSE/GRAVE MARKER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
0001-21-3210-000-30600	MEDICAL CARE-RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-32300	FAMILY SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-34000	RENT-RELIEF	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
0001-21-3210-000-34100	UTILITIES-RELIEF	1,500.00	1,500.00	0.00	660.64	839.36	55.96 %
0001-21-3210-000-35400	TRANSPORTATION/RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3210 - GENERAL SERVICES TO VETERANS Total:		4,500.00	4,500.00	0.00	660.64	3,839.36	85.32 %
Fund: 0001 - GENERAL BASIC Total:		190,400.00	180,150.00	6,416.43	172,315.18	7,834.82	4.35 %
Fund: 0002 - GENERAL SUPPLEMENTAL							
Function: 3200 - ADMINISTRATION							
0002-21-3200-000-11000	EMP BEN--FICA CO SHARE	6,100.00	6,100.00	472.25	6,207.54	-107.54	-1.76 %
0002-21-3200-000-11100	EMP BEN--IPERS CO SHARE	7,600.00	7,600.00	582.74	7,550.63	49.37	0.65 %
0002-21-3200-000-11300	EMP BEN--HEALTH INS CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11310	EMP BEN--LIFE INS CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11320	EMP BEN--DENTAL CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11710	EMP BEN--LTD CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11720	EMP BEN--STD CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11901	EMP BEN--R-FHRA ADMIN	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3200 - ADMINISTRATION Total:		13,700.00	13,700.00	1,054.99	13,758.17	-58.17	-0.42 %
Fund: 0002 - GENERAL SUPPLEMENTAL Total:		13,700.00	13,700.00	1,054.99	13,758.17	-58.17	-0.42 %
Report Total:		204,100.00	193,850.00	7,471.42	186,073.35	7,776.65	4.01 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
0001 - GENERAL BASIC	190,400.00	180,150.00	6,416.43	172,315.18	7,834.82	4.35 %
0002 - GENERAL SUPPLEMENTAL	13,700.00	13,700.00	1,054.99	13,758.17	-58.17	-0.42 %
Report Total:	204,100.00	193,850.00	7,471.42	186,073.35	7,776.65	4.01 %

VETERAN AFFAIRS - VETERANS SERVED REPORTS FILED

<u>New Veterans Added</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>MARSHALL</u>	57	7	7	13	8	10	6	6					
<u>BLACK HAWK</u>	1			1									
<u>BUTLER</u>	0												
<u>CERRO GORDO</u>	0												
<u>GRUNDY</u>	0												
<u>HAMILTON</u>	0												
<u>HARDIN</u>	1	1											
<u>JASPER</u>	2	1	1										
<u>KOSSUTH</u>	0												
<u>LINN</u>	0												
<u>MAHASKA</u>	0												
<u>MARION</u>	0												
<u>MUSCATINE</u>	0												
<u>POLK</u>	0												
<u>POTTAWATTAMIE</u>	0												
<u>POWESHIEK</u>	1	1											
<u>STORY</u>	5	3					1	1					
<u>TAMA</u>	9		4	3	1	1							
<u>OTHER STATES</u>	1					1							
Year Totals		13	12	17	9	12	7	7	0	0	0	0	0

<u>New Vets Other States</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>IOWA</u>	51	13	12	17	9								
<u>COLORADO</u>	0												
<u>IDAHO</u>	0												
<u>FLORIDA</u>	1					1							
	0												
	0												
	0												
	0												
	0												
	0												
TOTAL		13	12	17	9	1	0	0	0	0	0	0	0

VETERAN AFFAIRS - VETERANS SERVED REPORTS FILED

<u>Reports Filed</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>10-10 EZ</u>	25	2	2	3	3	5	7	3					
<u>107959c</u>	1						1						
<u>20-0995</u>	79	11	17	16	11	9		15					
<u>20-0996</u>	13	4	5	1	2	1							
<u>20-10207</u>	17	5	1	1	1	2	3	4					
<u>21-0781</u>	24	3	4	4	2	5	5	1					
<u>21-0845</u>	26	5	5	5	1	3	5	2					
<u>21-0966</u>	132	23	19	23	11	24	18	14					
<u>21-0972</u>	9	3	2			1	3						
<u>21-10210</u>	2			2									
<u>21-22</u>	174	28	32	24	12	35	24	19					
<u>21-4138</u>	227	26	31	30	27	36	31	46					
<u>21-4142</u>	136	20	20	15	14	20	21	26					
<u>21-4142a</u>	143	19	23	18	13	21	22	27					
<u>21-526EZ</u>	138	22	21	17	12	22	17	27					
<u>21-601</u>	1	1	0										
<u>21-674</u>	1						1						
<u>21-686c</u>	22	3	3	1	3	4	6	2					
<u>21-8416</u>	5	0	4				1						
<u>21-8940</u>	2	0	1		1								
<u>21P-0847</u>	2				1			1					
<u>21P-0969</u>	3	2	1										
<u>21P-527EZ</u>	3	1	1	1									
<u>21P-530EZ</u>	1							1					
<u>21P-534EZ</u>	9	3	1		1		2	2					
<u>SF-180</u>	3	0	0			2		1					
TOTAL		181	193	161	115	190	167	191	0	0	0	0	0

KEY	
10-10 EZ Application for Health Benefits	21-526EZ Application for Disability Compensation and Related Compensation Benefits
10-10 EZR Health Benefits Renewal	21-601 Application for Accrued Amounts Due A Deceased Beneficiary
10-10HS Request for Hardship Determination	21-686c Dependents, Add or Remove
20-0995 Decision Review Request: Supplemental Claim	21-8416 Medical Expense Report - Nursing Home, Home Care
20-0996 Decision Review Request: Higher-Level Review	21-8940 Application for Increased Compensation Unemployability
20-10207 Priority Processing due to qualifying circumstances or status	21P-0969 Income & Asset Statement In Support Of Claim For Pension
21-0781 Statement in Support of Claim for PTSD	21P-527 Income-Net Worth and Employment Statement
21-0845 Third Party disclosure PII	21P-527EZ Application for Pension
21-0966 Intent to File a Claim	21P-530EZ Application for Burial Benefits
21-0972 File for VA to accept Durable Power of Attorney	21P-534a Application For Dependency And Indemnity Compensation By A Surviving Spouse Or Child - In-Service Death
21-10210 Lay/Witness Statement	21P-534EZ Application for DIC, Death Pension, and/or Accrued Benefits
21-22 Appointment of Veterans Service	SF180 NARA Records Request
21-4138 Statement in Support of Claim	107959c - CHAMP VA other health insurance
21-4142, 4142a Private Medical Request	21-674 - Request for Approval School Attendance (High School) 18+



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Tyler Technologies Memorandum of Understanding

Marshall County Veterans, IA
VS-IOW-013

This Memorandum of Understanding is effective as of August 1, 2025 and is made between Tyler Technologies, Inc., a Delaware corporation (“Tyler”), and Marshall Co. IA (“Customer”), each of which may be referred to in the singular as “Party” or in the plural as “Parties.”

RECITALS:

WHEREAS, Customer entered into a VetraSpec User Agreement with DataSpec, Inc.; and
WHEREAS, DataSpec, Inc. was acquired by Tyler Technologies, Inc. in April, 2021; and
WHEREAS, the VetraSpec User Agreement is now replaced with the Tyler End User License Agreement Turnkey Solutions, linked in quote, for the current period of performance, 11/03/2025 through 11/02/2026

WHEREAS, Customer consents to the extension of the VetraSpec SaaS Services under the further terms and conditions stated herein.

AGREEMENT:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

- 1 Exhibit A to this Memorandum of Understanding is Tyler’s quote for the renewal of VetraSpec Software Services for the period 11/03/2025 through 11/02/2026
- 2 VetraSpec Software subscription automatically renews on the annual anniversary of the contract commencement date unless 30-days advance written notice is provided.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment, by their duly authorized representatives as of the last date set forth below.

Marshall County, Iowa,
for Marshall County Veteran Affairs

Tyler Technologies, Inc

By: _____

By: _____

Printed Name: Carol Hibbs

Printed Name: Karen M Edelen

Title: Marshall County Board of Supervisors, Chair

Title: Contracts Manager

Date: _____

Date: _____

Tyler Technologies
5101 Tennyson Parkway
Plano, TX 75024

Contact: Cortney Cynefin
Cortney.Cynefin@TylerTech.com



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Tyler Technologies Price Quote

Date: **8/1/2025**
Customer: **Marshall County Veterans, IA**
Billing Number: **VS-IOW-013**
Description: **VetraSpec Turnkey SaaS Product - Annual Subscription Renewal**
Subscription Period: **11/03/2025 through 11/02/2026**

Item:	Users	Price / User	Total
VetraSpec License	2	475.94	\$ 951.88
Remote Signature		coming in 2026	
Benefits Claims Module		coming in 2026	
Custom Report Builder		email to set up	

Grand Total: \$ 951.88

Assumptions:

- Software licenses and services quoted herein are subject to the terms and conditions of the applicable end user license agreement: <https://www.tylertech.com/client-terms/turnkey-terms>
- Tyler will be afforded the opportunity to provide a formal response and cost proposal for consideration and acceptance should additional security services be needed.
- Marshall Co. IA will be responsible for all security documentation creation and modification as it relates to any updates during the subscription term. Tyler will not act as Information System Security Officers (ISSO) for or on behalf of Marshall Co. IA.

Billing and Invoicing:

- Tyler will perform a user count prior to issuing renewal invoice for the appropriate number of SaaS licenses.
- Tyler will invoice 60-days in advance of the subscription end date.
- The annual subscription fee is non-refundable.
- Invoice amount will change if additional users are added to the Agreement.
- Each subsequent renewal period is subject to an annual price escalation.