

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS

101 E Main Street, Marshalltown, IA 50158

Chair
Dave Streets
Commissioner
Bob Grimes
Commissioner
Herschel Edwards

Term Ends

12/31/2025

12/31/2024

12/31/2026

AGENDA

2:00 PM December 2, 2025

The Marshall County Commission of Veterans Affairs will meet in the Veterans Affairs office conference room, 101 E. Main St, Marshalltown, Iowa. The Commission will consider such necessary business as may come before it. Proposed agenda items must be submitted in writing to the Marshall County Veterans Affairs office, 101 E Main Street, Marshalltown, Iowa 50158.

Commissioners: Chair Dave Streets, Bob Grimes, Herschel Edwards.

Ex-Officio member Board of Supervisor Representative: J Heil.

PROPOSED AGENDA:

1. Call to Order by Commission Chair Streets. Time: ____
2. Pledge of Allegiance.
3. Roll Call.
4. Approval of Minutes: Motion by ___, second by ___ to approve minutes as presented.
Roll call vote: ___. *Documents: Regular Meeting of 11/4/2025.*
5. Presentation of claims and approval. Motion by ___, second by ___ to approve claims as presented.
Roll call vote: ___. *Document: Year to Date Expenditures.*
6. Veterans Helped Report. *Document: Stats for prior month, State Stakeholder Report summary.)*
7. Next year's budget considerations, July 1, 2026 – June 30, 2027. Discussion to finalize the budget presentation for the Board of Supervisors' consideration.
8. Office closing – County Holidays and office closing between 12/24 and re-open Monday Jan 5. County Holidays 12/24/25, 12/25/25, 12/26/25, 1/1/26. Closing 12/29, 12/30, 12/31, 1/2 for vacation.
9. Director's Report.
 - a. Coffee & Camaraderie
 - b. Outreach Activities
 - c. Home Base Iowa update
 - d. Legislative update
 - e. VSO Training Oct 21-23
 - f. Commissioner Training Oct 13
10. Commissioner's Report.
11. Public comments.
12. Adjourn. Time: ____

Kevin Huseboe

Executive Director, Veterans Affairs



OFFICE OF VETERANS AFFAIRS

MARSHALL COUNTY, IOWA

101 E. Main St
Marshalltown, IA 50158
Phone (641) 754-6335
va@marshallcountya.gov

Commissioners:
David Streets, Chairman
Bob Grimes
Herschel Edwards

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS MEETING Regular Meeting – November 4, 2025

The meeting was called to order at 2:11 pm by Chairman Streets. Also in attendance were Commissioners Bob Grimes, Herschel Edwards, Executive Director Kevin Huseboe, County Veterans Service Officer Shari Coughenour, Ex-officio member Board of Supervisor Jarret Heil. Absent: Chairman Streets.

Roll Call: Present: Grimes, Edwards, fully participated by phone.

Edwards moved to approve regular minutes dated October 7, 2025, second by Grimes. Motion carried 2-0.

Grimes moved to approve the claims as presented, second by Edwards. Motion carried 2-0.

The Commission reviewed the following reports

- a. Budget / expenses through the last month's financial report.
- b. Number of Veterans helped, by county and what type of reports were filed to the Veterans Affairs on behalf of the Veterans.
- c. New report from the State IDVA, lists by county number of veterans/survivors receiving VA monies.
Total monies flowing from VA to support our County Veterans from January 2025 – August 2025: \$11,980,821. September data not available due to federal shutdown.

The budget process for FY 2026-2027 was discussed. Commissioners received prior years' expenditures and last year's budget requirement. It is anticipated staff will present recommendations for the Commission to consider at the December meeting.

Director Report:

1. Coffee & Camaraderie speaker: Drilon Zogaj, Chief of the Consular Mission of the Kosovo Consulate in Iowa.
2. Home Base Iowa quarterly meeting was held October 14. Priorities discussion, county website updates to link to the state's HBI website completed.
3. Outreach Activities – ordered carabiner key clips and beanies.
4. Banner sales should begin November 1, 2025, by MCB. Director Lekin is working on a new banner design, anticipating 110 banners available, and a new program to "adopt a Veteran banner." Banner locations include West Main Street, 13th Street and the viaducts.
5. Local businesses and service groups inquired about veteran families to help at Christmas. Looking for interested families.
6. McGregor's will be sponsoring Veteran "Star" Trees again for IVH veterans Christmas gifts.
7. Advertisements for new van drivers continue.

Commissioner Report:

1. Edwards noted his employer is honoring veteran employees on internal message boards.
2. Edwards attended the IDVA Commissioner training.
3. Edwards anticipates a new relocation application for a new hire at his employer within the next few weeks.

There were no public comments.

The meeting adjourned at 2:53 pm, Motion by Grimes, second by Edwards. Motion carried 2-0.

Respectfully submitted,

Kevin Huseboe, Executive Director

*The Mission of the Marshall County Veteran Affairs
Commission is to assist all Veterans of Marshall County
and other veterans with their VA Disability Claims*



Marshall County, IA

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 0001 - GENERAL BASIC							
Function: 3200 - ADMINISTRATION							
0001-21-3200-000-10010	SALARIES-OFFICERS	52,990.00	52,990.00	4,406.92	22,034.60	30,955.40	58.42 %
0001-21-3200-000-10020	SALARIES-DEPUTIES/ASSISTANTS	35,800.00	35,800.00	2,754.08	15,293.67	20,506.33	57.28 %
0001-21-3200-000-10030	SALARIES-OTHER HELP	1,900.00	1,900.00	0.00	350.00	1,550.00	81.58 %
0001-21-3200-000-11900	EMP BEN-R-FHRA CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-21910	MISC REPAIRS/SERVICE VA DONATI...	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-23000	VOLUNTARY DRIVERS MEETING EXP	800.00	800.00	0.00	0.00	800.00	100.00 %
0001-21-3200-000-26000	OFFICE SUPPLIES	2,200.00	2,200.00	343.37	389.79	1,810.21	82.28 %
0001-21-3200-000-29999	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
0001-21-3200-000-40000	OFFICIAL PUB/ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-41200	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
0001-21-3200-000-41300	TRAVEL EXPENSE	2,000.00	2,000.00	243.60	243.60	1,756.40	87.82 %
0001-21-3200-000-41800	VA COUNTY ALLOCATION PROGRAM	10,000.00	10,000.00	290.00	3,041.82	6,958.18	69.58 %
0001-21-3200-000-42140	HARDWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-42210	SCHOOL OF INSTRUCTION	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
0001-21-3200-000-48700	LICENSES/FEES	1,200.00	1,200.00	0.00	951.88	248.12	20.68 %
0001-21-3200-000-62401	VETERANS MEMORIAL	12,000.00	12,000.00	0.00	10,000.00	2,000.00	16.67 %
0001-21-3200-000-63500	MOTOR VEHICLES	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
0001-21-3200-000-63600	EQUIPMENT/OFFICE MACHINES	2,500.00	2,500.00	149.74	877.19	1,622.81	64.91 %
0001-21-3200-000-63610	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-64600	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3200 - ADMINISTRATION Total:		128,490.00	128,490.00	8,187.71	56,182.55	72,307.45	56.27 %
Function: 3210 - GENERAL SERVICES TO VETERANS							
0001-21-3210-000-29800	FUNERAL EXPENSE/GRAVE MARKER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
0001-21-3210-000-30600	MEDICAL CARE-RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-32300	FAMILY SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-34000	RENT-RELIEF	2,000.00	2,000.00	300.00	300.00	1,700.00	85.00 %
0001-21-3210-000-34100	UTILITIES-RELIEF	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
0001-21-3210-000-35400	TRANSPORTATION/RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3210 - GENERAL SERVICES TO VETERANS Total:		4,500.00	4,500.00	300.00	300.00	4,200.00	93.33 %
Fund: 0001 - GENERAL BASIC Total:		132,990.00	132,990.00	8,487.71	56,482.55	76,507.45	57.53 %
Fund: 0002 - GENERAL SUPPLEMENTAL							
Function: 3200 - ADMINISTRATION							
0002-21-3200-000-11000	EMP BEN--FICA CO SHARE	6,800.00	6,800.00	547.82	2,882.44	3,917.56	57.61 %
0002-21-3200-000-11100	EMP BEN--IPERS CO SHARE	8,400.00	8,400.00	676.00	3,523.79	4,876.21	58.05 %
0002-21-3200-000-11300	EMP BEN--HEALTH INS CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0002-21-3200-000-11310	EMP BEN--LIFE INS CO SHARE	40.00	40.00	2.57	12.85	27.15	67.88 %
0002-21-3200-000-11320	EMP BEN--DENTAL CO SHARE	600.00	600.00	0.00	0.00	600.00	100.00 %
0002-21-3200-000-11710	EMP BEN--LTD CO SHARE	100.00	100.00	6.08	30.40	69.60	69.60 %
0002-21-3200-000-11720	EMP BEN--STD CO SHARE	300.00	300.00	19.40	97.00	203.00	67.67 %
0002-21-3200-000-11901	EMP BEN--R-FHRA ADMIN	0.00	0.00	0.00	0.00	0.00	0.00 %
Function: 3200 - ADMINISTRATION Total:		16,240.00	16,240.00	1,251.87	6,546.48	9,693.52	59.69 %
Fund: 0002 - GENERAL SUPPLEMENTAL Total:		16,240.00	16,240.00	1,251.87	6,546.48	9,693.52	59.69 %
Report Total:		149,230.00	149,230.00	9,739.58	63,029.03	86,200.97	57.76 %

VETERAN AFFAIRS - VETERANS SERVED REPORTS FILED

<u>New Veterans Added</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>MARSHALL</u>	92	7	7	13	8	10	6	6	5	9	10	11	
<u>BLACK HAWK</u>	2			1						1			
<u>BUTLER</u>	0												
<u>CERRO GORDO</u>	0												
<u>GRUNDY</u>	1											1	
<u>HAMILTON</u>	0												
<u>HARDIN</u>	1	1											
<u>JASPER</u>	3	1	1							1			
<u>KOSSUTH</u>	0												
<u>LINN</u>	0												
<u>MAHASKA</u>	0												
<u>MARION</u>	0												
<u>MUSCATINE</u>	0												
<u>POLK</u>	2									2			
<u>POTTAWATTAMIE</u>	0												
<u>POWESHIEK</u>	2	1								1			
<u>STORY</u>	5	3					1	1					
<u>TAMA</u>	10		4	3	1	1				1			
<u>OTHER STATES</u>	1					1							
Month Totals		13	12	17	9	12	7	7	5	15	10	12	0

<u>New Vets Other States</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>IOWA</u>	118	13	12	17	9	11	7	7	5	15	10	12	
<u>COLORADO</u>	0												
<u>IDAHO</u>	0												
<u>FLORIDA</u>	1					1							
	0												
	0												
	0												
	0												
	0												
Month Total		13	12	17	9	12	7	7	5	15	10	12	0

VETERAN AFFAIRS - VETERANS SERVED REPORTS FILED

<u>Reports Filed</u>	<u>2025 Totals</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>10-0103</u>	1								1				
<u>10-10 EZ</u>	41	2	2	3	3	5	7	3	3	3	2	8	
<u>*107959c</u>	1						1						
<u>20-0995</u>	134	11	17	16	11	9		15	15	21	9	10	
<u>20-0996</u>	14	4	5	1	2	1				1			
<u>20-10207</u>	20	5	1	1	1	2	3	4			1	2	
<u>21-0781</u>	32	3	4	4	2	5	5	1	3	2		3	
<u>21-0845</u>	33	5	5	5	1	3	5	2	2	2	1	2	
<u>21-0966</u>	181	23	19	23	11	24	18	14	8	20	1	20	
<u>21-0972</u>	12	3	2			1	3			1	1	1	
<u>21-10210</u>	2			2									
<u>21-22</u>	249	28	32	24	12	35	24	19	15	24	16	20	
<u>21-4138</u>	349	26	31	30	27	36	31	46	34	38	23	27	
<u>21-4142</u>	205	20	20	15	14	20	21	26	20	13	14	22	
<u>21-4142a</u>	215	19	23	18	13	21	22	27	21	14	14	23	
<u>21-526EZ</u>	205	22	21	17	12	22	17	27	16	15	12	24	
<u>21-601</u>	2	1	0								1		
<u>21-674/21-674b</u>	2						1		1				
<u>21-686c</u>	33	3	3	1	3	4	6	2	4	1	1	5	
<u>21-8416</u>	5	0	4				1						
<u>21-8940</u>	3	0	1		1				1				
<u>21P-0847</u>	3				1			1			1		
<u>21P-0969</u>	3	2	1										
<u>21P-527EZ</u>	4	1	1	1								1	
<u>21P-530EZ</u>	3							1			1	1	
<u>21P-534EZ</u>	10	3	1		1		2	2			1		
<u>26-1880</u>	1								1				
<u>26-4555</u>	1								1				
<u>5655</u>	1								1				
<u>9 Appeal Form</u>	1										1		
<u>SF-180</u>	3	0	0			2		1	0				
TOTAL		181	193	161	115	190	167	191	147	155	100	169	0

VETERAN AFFAIRS - VETERANS SERVED REPORTS FILED

KEY	
10-0103 VETERANS APPLICATION FOR ASSISTANCE In Acquiring Home Improvements and Structural Alterations	21-674 - Request for Approval School Attendance (High School 18+) or 21-674b (College)
10-10 EZ Application for Health Benefits	21-686c Dependents, Add or Remove
10-10 EZR Health Benefits Renewal	21-8416 Medical Expense Report - Nursing Home, Home Care
10-10HS Request for Hardship Determination	21-8940 Application for Increased Compensation Unemployability
20-0995 Decision Review Request: Supplemental Claim	21P-0847 Request for Substitution of Claimant Upon Death of Claimant
20-0996 Decision Review Request: Higher-Level Review	21P-0969 Income & Asset Statement In Support Of Claim For Pensio
20-10207 Priority Processing due to qualifying circumstances or status	21P-527 Income-Net Worth and Employment Statement
21-0781 Statement in Support of Claim for PTSD	21P-527EZ Application for Pension
21-0845 Third Party disclosure PII	21P-530EZ Application for Burial Benefits
21-0966 Intent to File a Claim	21P-534a Application For Dependency And Indemnity Compensation By A Surviving Spouse Or Child - In-Service Death
21-0972 File for VA to accept Durable Power of Attorney	21P-534EZ Application for DIC, Death Pension, and/or Accrued Bene
21-10210 Lay/Witness Statement	26-1880 Request for A Certificate of Eligibility - Home Loan Guaranty
21-22 Appointment of Veterans Service Organization	26-4555 Veteran's Application for Acquiring Specially Adapted Housing or Special Home Adaptation Grant
21-4138 Statement in Support of Claim	5655 Financial Status Report
21-4142, 4142a Private Medical Request	VA FORM 9 - Appeal To Board of Veterans' Appeals
21-526EZ Application for Disability Compensation and Related Compensation Benefits	SF180 NARA Records Request
21-601 Application for Accrued Amounts Due A Deceased Beneficiary	*107959c - CHAMP VA other health insurance - no longer able to file, requires online submit with applicant account

VA & GEN ASSIST EXPENDITURE WORKSHEET FY25 AMENDMENT FY26 BUDGET

Account Number	Description	2022-2023 Total Activity	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 Dept Request	2026-2027 Dept Req	Notes
GENERAL BASIC - GENERAL ASST GENERAL WELFARE SERV							
0001-19-3110-000-30600	MEDICAL CARE-RELIEF	-	-	-	1,500.00	1,500.00	
0001-19-3110-000-34000	RENT-RELIEF	11,265.82	600.00	300.00	10,000.00	10,000.00	
0001-19-3110-000-34100	UTILITIES-RELIEF	877.27	-	138.97	3,000.00	3,000.00	
0001-19-3110-000-35400	TRANSPORTATION/RELIEF	-	-	300.00	1,000.00	1,000.00	
GENERAL BASIC - SERVICES TO MILITARY VETERANS - ADMIN							
0001-21-3200-000-10010	SALARIES-OFFICERS	35,568.06	43,768.48	44,930.40	52,990.00	27,000.00	4500 PER MONTH @ 6 MONTHS
0001-21-3200-000-10010	SALARIES-OFFICERS - NEW DIRECTOR					45,000.00	10 MONTHS START IN SEPT
0001-21-3200-000-10020	SALARIES-DEPUTIES/ASSISTANTS	24,264.86	31,109.61	34,860.46	35,800.00	35,800.00	
0001-21-3200-000-10030	SALARIES-OTHER HELP	1,500.00	1,100.00	1,350.00	1,900.00	1,900.00	
0001-21-3200-000-11900	EMP BEN-R-FHRA CO SHARE	-	-	-	-	-	
0001-21-3200-000-21910	MISC REPAIRS/SERVICE	-	-	-	-	-	
0001-21-3200-000-23000	VOLUNTARY DRIVERS MEETING EXP	-	708.94	617.73	800.00	800.00	
0001-21-3200-000-26000	OFFICE SUPPLIES	1,639.74	1,232.52	621.64	2,200.00	2,200.00	
0001-21-3200-000-29999	MISCELLANEOUS SUPPLIES	-	340.64	272.72	500.00	500.00	
0001-21-3200-000-40000	OFFICIAL PUB/ADVERTISING	-	-	-	-	-	
0001-21-3200-000-41200	POSTAGE	492.00	-	-	600.00	600.00	
0001-21-3200-000-41300	TRAVEL EXPENSE	251.96	465.50	848.54	2,000.00	2,000.00	
0001-21-3200-000-41800	VA COUNTY ALLOCATION PROGRAM	9,999.82	10,010.76	9,999.29	10,000.00	10,000.00	
0001-21-3200-000-42140	HARDWARE MAINTENANCE	-	-	-	-	-	
0001-21-3200-000-42210	SCHOOL OF INSTRUCTION	650.00	300.00	150.00	3,000.00	3,000.00	New Director training may not be reimbursed
0001-21-3200-000-48700	LICENSES/FEES	200.00	180.00	1,098.00	1,200.00	2,500.00	Plus fees new director
0001-21-3200-000-62401	VETERANS MEMORIAL	-	7,850.00	71,949.55	12,000.00	2,000.00	Perpetual Care Memorial?
0001-21-3200-000-63500	MOTOR VEHICLES	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	Annual Federal Van Lease
0001-21-3200-000-63600	EQUIPMENT/OFFICE MACHINES	2,008.19	2,105.47	1,956.21	2,500.00	2,500.00	Est copier fees
0001-21-3200-000-63610	FURNITURE/FIXTURES	-	1,513.08	-	-	1,600.00	Director 3 drawer filing cabinet
0001-21-3200-000-64600	SOFTWARE	898.00	900.00	*Software is licensing	-	-	
GENERAL SUPP - SERVICES TO MILITARY VETERANS - ADMIN							
0001-21-3210-000-29800	FUNERAL EXPENSE/GRAVE MARKER	650.80	672.62	-	1,000.00	1,000.00	
0001-21-3210-000-30600	MEDICAL CARE-RELIEF	-	53.00	-	-	-	
0001-21-3210-000-32300	FAMILY SUPPORT	-	-	-	-	-	
0001-21-3210-000-34000	RENT-RELIEF	300.00	900.00	-	2,000.00	2,000.00	
0001-21-3210-000-34100	UTILITIES-RELIEF	942.62	410.60	660.64	1,500.00	1,500.00	
0001-21-3210-000-35400	TRANSPORTATION/RELIEF	-	140.00	-	-	-	
GENERAL SUPP - SERVICES TO MILITARY VETERANS - ADMIN							
0002-21-3200-000-11000	EMP BEN--FICA CO SHARE	4,693.48	5,812.29	6,207.54	6,800.00	8,392.41	updated @7.65%
0002-21-3200-000-11100	EMP BEN--IPERS CO SHARE	5,614.89	7,075.44	7,550.63	8,400.00	10,208.22	updated @9.306%
0002-21-3200-000-11300	EMP BEN--HEALTH INS CO SHARE	-	-	-	-	-	anticipate new director needs health ins
0002-21-3200-000-11310	EMP BEN--LIFE INS CO SHARE	-	-	-	40.00	80.00	
0002-21-3200-000-11320	EMP BEN--DENTAL CO SHARE	-	-	-	600.00	1,200.00	
0002-21-3200-000-11710	EMP BEN--LTD CO SHARE	-	-	-	100.00	200.00	
0002-21-3200-000-11720	EMP BEN--STD CO SHARE	-	-	-	300.00	600.00	
0002-21-3200-000-11901	EMP BEN--R-FHRA ADMIN	-	-	-	-	-	
	DEPARTMENT TOTAL GA & VA	104,817.51	120,248.95	186,812.32	164,730.00	181,080.63	
	FUND BREAKDOWN						
	GENERAL BASIC	94,509.14	107,361.22	173,054.15	148,490.00	115,400.00	
	GENERAL SUPPLEMENTAL	10,308.37	12,887.73	13,758.17	16,240.00	20,680.63	
	proof.....	104,817.51	120,248.95	186,812.32	164,730.00	136,080.63	
	Subtract Memorial Budget for comparison	104,817.51	112,398.95	114,862.77	152,730.00	179,080.63	for comparison
		actual	actual	actual	budgeted	budgeted	
	SALARIES/BENEFITS/OTHER BREAKDOWN						
	SALARIES	61,332.92	75,978.09	81,140.86	90,690.00	64,700.00	
	BENEFITS	10,308.37	12,887.73	13,758.17	16,240.00	20,680.63	
	OTHER	33,176.22	31,383.13	91,913.29	57,800.00	50,700.00	
	proof.....	104,817.51	120,248.95	186,812.32	164,730.00	136,080.63	

DRAFT
12/1/2025