

Marshall County Board of Health
December 8th, 2025, 10:00 a.m.
Annex Building
101 East Main St.

Present: Dr. Ken Lyons, Dr. Wendy Thiessen Jim Goodman, Teresa Jenkins

Staff: Sydney Grewell

Guests: Matthew Vogeler (Marshall County EMA), Emma Krapfl, Tyler Kelley, Kevin Goodman, Heather Bombei

Zoom: None Present

Topic:	Discussion:	Action:
Call to Order	The Marshall County Board of Health meeting was called to order at 10:03 a.m. by Dr. Ken Lyons.	
Introduction of guests	Dr. Lyons welcomed all the guests.	
Presentation:		
	1. Emma Krapfl; American Lung Association 2. Heather Bombei; Regional Health Consultant Iowa HHS Division of Public Health	Informational.
Minutes	Minutes of November 3, 2025, meeting approved. Teresa Jenkins/Kim Elder. No abstentions/Unanimous	Filed.
County Reports		
Environmental Health	No report given due to illness from Tyler. Report will be emailed at a later date once received from Tyler.	
Emergency Management Agency	Kim Elder reported on EMA activities in the county: 1. The EMS essential services committee is still at a standstill. They are waiting for a potential vendor to assist with information gathering within the county. 2. Working with Matt to update county wide Continuity of Operations Plan (COOP) and Continuity of Government (COG) plans. 3. Kim attended the international Emergency Management Conference and always learned a lot. Looking forward to attending more conferences coming up. 4. Lots of local training opportunities coming up hosted by Marshall County.	Emergency Management Report included in minutes.
Public Health Report		
Reported using the 10 essential public health services		
Assess and monitor population health status, factors that influence health, and community needs and assets.	1. Since our last meeting we have had 1 new LTBI patients: Currently monitoring 9 patients. 2. Currently monitoring two pediatric patients for E. Coli. Both are submitting stool samples for exclusion from childcare.	Filed.
Investigate, diagnose, and address health problems and hazards affecting the population	1. 2 disease investigations that have been conducted since our last meeting. 2 E. Coli.	Filed.

Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it.	1. We have been on different KFJB news programs in the last few months to reach different audiences. 2. Working on getting back on social after the legionella response to provide information	Filed.
Strengthen, support, and mobilize communities and partnerships to improve health.	1. Working closely with Emergency Management and other Marshall County organizations on the county wide Hazard Mitigation plan 2.	Filed.
Create, champion, and implement policies, plans, and laws that impact health.	1. No report.	Filed.
Utilize legal and regulatory actions designed to improve and protect the public's health.	1. As a department we issued two childcare exclusion orders for patients who were being treated for E. Coli. These orders are given by the State Medical Director and follow up release orders are given when the patient has been cleared.	Filed.
Assure an effective system that enables equitable access to the individual services and care needed to be healthy.	1. VFC/VFA → current numbers for FY25 from July 1, 2024, to today. 1. patient count is 203 with 398 vaccines given. 2. TB testing= 20 tests completed since July 1 of 2025	Filed.
Build and support a diverse and skilled public health workforce.	1. A team from Iowa HHS and Sydney presented to over 200 individuals across the state regarding the legionella response. 2. Sydney participated with a tabletop exercise that Union County conducted as they did a legionella response on their own. Providing information on real word experience and answering questions that they had after they ran their own exercise.	Filed.
Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement.	1. The department will be receiving its second round of opioid settlement funding from the county. Our main focus of this second round of funding is locking prescription vials and Deterra to safely dispose of unwanted medication.	Filed.
Build and maintain a strong organizational infrastructure for public health.	1. Discussed the current budget report of expenditures for MCPH. 2. Financial report for grants. a. Immunization grant: Funds used \$10,805.94 Remaining: \$394.06 b. LPHS grant: Funds used \$35,025.63 Remaining: \$57,479.37 c. PHEP grant: Funds used: \$1,908 Remaining: \$16,091.22 i. EMS of PHEP Funds used: 0 Remaining: \$8,500	Filed.

Unfinished Business		
None		Filed.
New Business		
Official notice of termination of contract with Animal Rescue League.	1. On November 20th 2025 the Animal Rescue League (ARL) of Marshalltown sent an official letter to Marshall County declaring its intention to terminate the contract between the ARL and Marshall County effective 60 days from received date. This put the contract termination date as January 20th, 2026. 2. The current contract outlines dog bites, stray and animals at large. 3. Sydney stated public health's current involvement is minimal. Questions are answered on a case-by-case basis whether that be from a citizen or healthcare provider. She stated that there may be further involvement from Marshall County Public Health in the future depending on the contract renegotiation. 4. Board discussion occurred and wanted to know if there had been a follow-up date set for the contract renegotiation with the ARL had been set or further discussion had been had. At that time nothing with the ARL had been scheduled but Sydney was working to get something scheduled with the County Attorney, Sheriff and Auditor/Recorder.	Informational. Letter included with minutes. Filed.
Potential partnership with the Iowa Community HUB for Thrive Iowa Initiative. Letter of support provided.	1. The Iowa Community Hub Reached out to Marshall County Public Health seeking a letter of support for their Iowa Community Hub Thrive Iowa Initiative. 2. They are seeking grant funding from Iowa HHS to provide better access to care via community health workers in Marshall County. MCPH wrote a letter in support of this initiative as we would be an integral part in this operation providing a space for the community health worker to meet with families.	Informational Filed.
Discussion and possible action on electronic health record (EHR) system for Marshall County Public Health.	1. Sydney informed the Board that the department currently handles a majority of patient information via paper charting. The only electronic record keeping is provided through the state via IRIS and IDSS. She had talked to other local public health's and shopped around and landed on Athena Health as the provider she wanted to go with. 2. Board discussion was held regarding cost, features of the product, interrogatability and implementation time. 3. Motion was made to accept and move forward with implementing this product for the department.	Motion Kim Elder. Seconded by Teresa Jenkins /No abstentions/Unanimous Filed.

Discussion and approval of 2026 Board of Health Meeting calendar.	1. The Board was presented a proposed date for the 2026 meeting dates. Board was agreeable with all dates 2. Motion was made to accept the dates as presented.	Motion Kim Elder. Seconded by Wendy Thiessen. /No abstentions/Unanimous Filed.
Marshall County Public Health proposed budget FY26 amendments for expenditure and revenue.	1. The board was presented the current fiscal year 2026 (FY26) budget. Sydney has adjusted decreasing different budget line items as she saw fit. In addition, increasing a few including phone, consultant and contract services, motor vehicles and opioid prevention program. 2. The board had minimum discussion regarding the FY26 budget adjustments. Motion to accept the budget as presented by Kim Elder, seconded by Teresa Jenkins. No abstentions/unanimous.	Motion Kim Elder. Seconded by Teresa Jenkins. /No abstentions/Unanimous Filed.
Marshall County Public Health proposed budget FY27 for expenditure and revenue.	1. The board was presented the upcoming fiscal year 2027 (FY27) budget. Sydney adjusted the FY27 budget to reflect the adjustments made in the FY26 budget. Major increase in expenditures included consultant and contract line items to reflect the implementation of the electronic health record system. This will be a new added cost in FY27. In addition to increasing the phone line item to reflect the adding of a PH nurse cell phone to the plan. 2. The Board of Supervisors (BOS) projected an overall increase of 2% salary increase to reflect the cost of living. Sydney is asking for a base salary increase of 6% aside from the 2% penciled in by the BOS. She presented current Iowa State Association of Counties (ISAC) data to reflect where she stands against other directors in the state. Health Bombei, regional health consultant, Iowa HHS also provided input the work Sydney has done over the last two years especially during the legionella outbreak. 3. The board began a discussion regarding ISAC data and began to look at what the previous director's salary was prior to retirement. After much discussion it was decided by the board to raise the director's base salary to 84,708 or a 17% increase to get closer to average state rankings. A board of health member will be accompany Sydney to the budget meeting with the BOS to show support of this budget increase. 4. A motion was made by Wendy Thiessen to increase the salary. Seconded by Teresa Jenkins. /No abstentions/Unanimous	Motion Wendy Thiessen. Seconded by Teresa Jenkins. /No abstentions/Unanimous

Next Meeting	Monday, March 16 th , 2025, at 10:00 a.m. at 101 East Main Street, Annex conference room 103. A Zoom link will be provided at the end of the meeting agenda.	
Adjournment	The meeting adjourned at 12:08	Motion made by Kim Elder. Seconded by Teresa Jenkins /No abstentions/Unanimous

Prepared and submitted by,
 Sydney Grewell MS, BS
 Marshall County Public Health Director



Marshall County
Public Health
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